

BAYTON PARISH COUNCIL

Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles
Jane Kemp, Richard Wakeford, Paul Tonks

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on TUESDAY 14th SEPTEMBER 2021 at 7.30pm

Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting of the Council held on 13th July 2021 (attached).
8. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Seat Clows Top/Bayton** - update.
 - c. **Noticeboards** – update.
 - d. **Teme Wheels** – update.
 - e. **Electric Vehicle Point in Parish** – update.
 - f. **Flower Boxes** – update.
 - g. **Waste bin** – update.
9. **Reports on Meetings attended by Clerk or Councillors:**
10. **Finances:**
 - a. To consider payments to be made as circulated.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – July/August 2021.
11. **Planning:**
 - a. Plans circulated since last meeting – **See item 21.**

BAYTON PARISH COUNCIL

Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles
Jane Kemp, Richard Wakeford, Paul Tonks

- b. **Decisions received since last meeting –**
 - 21/01140/FUL Church House, Bayton, Kidderminster, DY14 9LP** – Conversion and adaption of existing Dutch Barn into a Live-Work Unit comprising commercial B1/B8, and 2bedroom residential unit and ancillary car parking.
 - 21/01173/AGR Shakenhurst Hall, Shakenhurst, Cleobury Mortimer, Kidderminster DY14 9AR** – Application for prior notification for proposed new tracks for farm machinery to access farmland.
 - 21/01005/FUL Clay Farm B4202 Clows Top Clows TopDY14 9NN** - Change of use of land for siting of 5 additional pitches for touring caravans for holiday purposes and associated operational development.
 - 20/00942/FUL -APP/J1860/W/21/3271390 - The Work Shop Beach Hay Bayton Kidderminster DY14 9NF** - Demolition of existing workshop and replacement with a 2 bed single dwelling.
 - 21/00686/LB - Bank House, Bayton, Kidderminster, DY14 9LQ** - Replacement of 7no. windows and 2no. sets of French doors with replacement wooden, double glazed windows and doors.
 - 21/01514/AGR - Carton Farm Clows Top Kidderminster DY14 9NW** - Concreting hardstanding for farmyard
- c. **Plans for comment on tonight –**
 - 21/01551/FUL – Land Adjacent To Victory Hall, Worcester Road, Clows Top – 4no. dwellings. Temporary siting of container for storage purposes in association with development.**
- d. **Enforcement updates -**
 - ENF/19/0325 - Scrap Metal Bayton Common
12. **Roads –**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.
 - c. **Beach Hay crossroads visibility splays** – update.
 - d. **B4202** – Request for concealed access signs from WCC – update.
 - e. **Ninevah Rd** – signs requested due to concerns regarding safety of pedestrians – update.
 - f. **Winter Grit Order 2022-2023** – to discuss.
 - g. **ROAD CLOSURE – A456 – 20TH SEPTEMBER – 12 DAYS**
13. **Memorial (circulated) –**
 - a. **To agree that the Council, in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.**
To agree to purchase two Silent Soldiers for Coronation Corner to compliment the Memorial seat at a cost of £974.00.
 - b. To agree payment of Memorial seat for Coronation Corner at cost of £958.00.
 - c. To discuss groundwork to area.
 - d. To discuss planting of Coronation Corner.
 - e. To discuss short service planned for 5th November including Risk Assessment.
14. **Clows Top Hall VE Day Celebrations 21st August 2021** – To confirm amount to be donated to this event. £600.00 was agreed in February 2020 by previous Cllrs and is held in budget.
15. **Risk Assessment (circulated) – to review.**
16. **Bayton Village Hall Management Committee meeting held 13th July (circulated) –**
 - a. Work to Church Carpark by Hall Committee – update from Hall Committee.
 - b. Bulbs/flowers for Recreation Ground – to discuss.
 - c. Play equipment on Recreation Ground – update from Hall Committee.
17. **Footpath Gate, Bayton** – to agree costs.
18. **Coronation Corner Wall** – to discuss extending towards post box, Chairman to present costs.
19. **Confidential Complaint –**
 - a. **Working Party Meetings** - to report back to PC.

BAYTON PARISH COUNCIL

**Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles
Jane Kemp, Richard Wakeford, Paul Tonks**

- 20. Correspondence for Information:**
COVID 19 updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan –
WCC - Update - Minerals Local Plan/Mineral Site Allocations Development Plan -
Police and Crime Commissioners Survey – comments 1st November.
Queens Jubilee Celebrations 2nd June 2022.
- 21. Clerks report on Urgent Decisions since last meeting.**
Payments made – 16th August – Mr D Nunn (July LM Payment), Streetmaster Ltd (benches).
Plans circulated by email on 7th August -
21/00736/LB - Audoll Cottage, Bayton, Kidderminster, DY14 9LL - Replacement of Windows and the replacement of a Redundant Exterior Door with a window. Cllr Adams declared an interest in this application and did not comment.
21/00644/HP - Church Cottage, Bayton, Kidderminster, DY14 9LP - Rear extension to provide additional double bedroom and garden room.
21/01342/HP - Ivy House Clows Top Kidderminster DY14 9HW - Erection of Ground floor extension to form a utility room and first floor extension.
21/01416/GPDQ - Glebe House Bayton Kidderminster DY14 9LS - Notification for Prior Approval for the proposed change of use of an Agricultural Building to a dwellinghouse
Circulated 19th August -
21/01514/AGR - Carton Farm Clows Top Kidderminster DY14 9NW - Concreting hardstanding for farmyard
13th July – Plans circulated at close of meeting
21/01230/AGR – Glebe Farm, Bayton, Kidderminster DY14 9LX – Proposed new livestock building.
21st July – Complaint about dirty water on public Footpath – resident advised to report to Worcester Regulatory Services.
- 22. Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 23. Date of next meeting: - Tuesday 14th SEPTEMBER 2021 – 7.30pm – BAYTON CHURCH**
- 24. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
- 25. Staffing Matters -** To discuss any issues that may be confidential.
- 26. Meeting Closed.**

Signed *Sue Burrows* Date 9th September 2021
Clerk Sue Burrows