

BAYTON PARISH COUNCIL

**Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver, David Burns,
Kate Taylor, Christine Clarke, Paul Christie**

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 15th June 2010** at 7pm in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **18th May 2010**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – update.
 - b. **Mowing Footpath by B4202** – update.
 - c. **Youth Club** – update
7. **Reports on Meetings attended by Clerk or Councillors**

Clerk training regarding Data Protection/Freedom of Information
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts – May 10.
 - d. Grants to National Charities – to consider donating to charities.

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9. Planning:

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting –
10/00363/FUL – Land and Building at Ninevah Ridge, Cleobury Mortimer – Revised application due to moving of building.
10/00399/FUL – Land Adj. Pool Barn, Plowstall Farm, Bayton – Change of use of land to domestic and erection of timber storage shed.
- c. Plans for comment on tonight –
10/00545/HOU – 1 The Terrace, Clows Top – Two storey extension and replacement boundary fence.
10/00388/HOU + 10/00503/LBC – 1 The Square, Bayton – Replacement of windows and patio doors: velux window to north roof slope..

10. Road report:

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
 - HGV sign for Bayton Roads from B4202.
 - Speeding B4202 – Badgers Walk corner.

11. Standing Orders – circulated. To agree to adopt New Standing Orders as set.

12. Risk Assessment (circulated) – to sign reviewed document.

13. Clerks Responsibilities (circulated) – to discuss any queries.

14. Cllrs contact details for Public Circulation

15. Correspondence for Information:

A list of items circulated by paper and email in folder with minutes and circulated in paper form.

16. Clerks report on Urgent Decisions since last meeting.

Insurance Declaration - document circulated. Letter to Village Hall regarding land responsibilities. Letter to Conservation Officer at Malvern Hills District Council regarding Old Plowstall Farmhouse.

17. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of next meeting: -20th July 10

19. Meeting Closed.

Signed-----Date **10th June 2010**
Clerk Sue Burrows