

BAYTON PARISH COUNCIL
Chairman Bob Lawrence, Lester Miles, Richard Adams,
Jane Kemp, Richard Wakeford, Paul Tonks

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on TUESDAY 9th NOVEMBER 2021 at 7.30pm

Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting of the Council held on 12th October 2021 (attached).
8. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Seat Bayton** - update.
 - c. **Noticeboards** – update.
 - d. **Flower Boxes** – update.
 - e. **Litter Bin Beach Hay/Bayton Common** – issues with MHDC not emptying regularly.
 - f. **Bulbs/Flower planting 7th November on Recreation Ground** – update.
 - g. **Footpath Gate, Bayton** – update.
9. **Reports on Meetings attended by Clerk or Councillors:**
Bayton Village Hall AGM – 26th October.
10. **Finances:**
 - a. To consider payments to be made as circulated.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – October 2021.
 - d. **Precept 2022-2023**– to discuss.

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11. **Planning:**
 - a. Plans circulated since last meeting – See item 17.
 - b. **Decisions received since last meeting** – None.
 - c. **Plans for comment on tonight –**
21/01831/FUL Woodside Farm, Beach Hay, Bayton, Kidderminster, DY14 9NE - Change of use/conversion of commercial unit and adjacent agricultural workshop to detached dwelling.
Change of use of adjacent commercial unit to annex for proposed new dwelling.
 - d. **ENF/21/0238 – Bayton Common** – concerns regarding building work.
12. **Roads –**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.
 - c. **Beach Hay crossroads visibility splays** – update.
 - d. **Ninevah Rd** – signs requested due to concerns regarding safety of pedestrians – update.
13. **Memorial**
 - a. **Service held 5th November** – to discuss.
 - b. **Soldiers - fault on paintwork** – update.
 - c. **Plaques for Cairns** – to agree payment of £209.94.
14. **Coronation Corner Wall** – to discuss extending towards post box, Chairman to present costs.
15. **Confidential Complaint –**
 - a. **Working Party Meetings** - to report back to PC.
16. **Correspondence for Information:** Updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan updates
MHDC - Parish & Town Council Forum - Tackling the climate emergency – Zoom - Mon 15 Nov, 5 - 6.30pm
WCC - Decarbonising Heat in Worcestershire and the Marches – online - 20th October 10.00-11.00am
WCC - Act on Energy - Dementia Support Groups – Worcestershire - information
WCC - Worcestershire COVID-19 Impact Focus Groups – Community Grants information
17. **Clerks report on Urgent Decisions since last meeting –**
Plans circulated – 16th October -
21/01879/HP The Cottage, Beach Hay, Bayton, Kidderminster DY14 9NF - Proposed Single Storey Extension and Dormer.
18. **Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
19. **Date of next meeting: - Tuesday 11th JANUARY 2022 – 7.30pm – BAYTON CHURCH**
20. **Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
21. **Beech Tree, Coronation Corner** -To discuss appointing contractor to survey the tree.
22. **Staffing Matters** - To discuss any issues that may be confidential.
23. **Meeting Closed.**

Signed *Sue Burrows* Date 4th November 2021
Clerk Sue Burrows