

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 21st July 2022** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting. As an alternative to attendance in person, please email any comments or questions for the Parish Council to the Parish Clerk in advance of the meeting. Email: [njparishclerk@aol.com](mailto:njkparishclerk@aol.com)

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider changes to membership and applications for co-option.
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)** **7.55pm**
 - a. To consider adoption of the minutes of the Parish Council Meeting held on 23 June 2022
 - b. Review of minute action summary
- 5. Progress reports (for information, reporting by exception)** **8.10pm**
 - a. District Councillor Report (Cllr. Adams)
 - b. County Councillor Report (Cllr. Mrs Robinson)
 - c. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts/bank reconciliation to 30 June 2022
 - iii. 2021/22 financial year end and annual audit process
 - d. GDPR (Clerk)
 - e. Social Media/Website Communications (Cllr Pollard)
 - f. West Mercia Police/PACT/Anti-social Behaviour (Police/Cllr Job)
 - g. St. James the Great Church, Norton (Rev. Badger)
- 6. Apiary Project and Tranquillity Garden (Mr Perks)** **8.35pm**
To consider update.
- 7. Wychavon Electoral Ward Proposals (Chairman)** **8.45pm**
To consider consultation and agree response.
- 8. Public Rights of Way (PRoW) (Cllr Fincher)** **8.50pm**
To consider update.
- 9. Open Space/Verge, Highways and Drainage Matters (Chairman/Cllr Arrow/Clerk)** **8.55pm**
To consider update.
- 10. Norton Connector Community Legacy Grant Project (Cllr Waizeneker)** **9.05pm**
To consider update including a school run service.
- 11. Sentry Statue Installation and Landscaping Proposals (Cllr Job/Cllr Fincher)** **9.15pm**
To consider update, statue adoption documentation and installation of CCTV.
- 12. Planning (Cllr Richmond/Cllr Fincher/Cllr Waizeneker)** **9.25pm**
To consider report on current applications and other planning matters including SWDP/SWUE, SWDP Review/'Parkway' Development and Joint PC SWDPR Group.
- 13. Neighbourhood Plan (Cllr Lucas)** **9.35pm**
To receive update following quarterly 'Parish Aspirations' document review.

- 14. Allotments** (Cllr Richmond/Assistant Clerk) **9.40pm**
To consider update.
- 15. Parish Hall Recreation Facilities and Outside Space** (Cllr Fincher) **9.50pm**
To consider update/actions including the annual safety inspection report, development of an open air gym, outdoor cinema events, purchase of new picnic benches, installation of a hardcore base and pitch improvement.
- 16. Norton Parish Hall Community Legacy Grant Project (Working Group)** **10.05pm**
To consider update/recommendations incl. remaining items of work and award of contracts.
- 17. Parish Hall** (Cllr Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.15pm**
To consider Parish Council representative report.
- 18. Worcester Norton Sports Club/Worcester Norton Community Interest Company** **10.20pm**
To consider update from Parish Council WNCIC representative (Cllr Fincher).
- 19. Employment Matters** (Chairman/Clerk) **10.25pm**
To consider any update/employment matters.
- 20. Finance** (Chairman/Responsible Finance Officer) **10.35pm**
To consider payments to be made/confirmed.
- 21. Correspondence for Information** (Chairman) **10.40pm**
Items of correspondence will be available for inspection at the meeting.
- 22. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 23. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 24. Councillors' reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 25. Date of next Parish Council meeting**
29 September 2022

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council
15 July 2022

PLANNING APPLICATIONS – July 2022

	<u>Location and Application Number</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	Worcester Norton Sports Club, Brockhill Lane W/22/00256/LB and W/22/00255/FUL	Proposed refurbishment of Clubhouse building (including the demolition of cricket changing facilities), and the construction of multi-function community hall and cricket pavilion including alterations to existing car park, drainage and landscaping - Variation of Conditions 3 & 4 of 20/02852/LB and 20/02815/FUL. Parish Council supports
<u>Refusals:</u>	Land At (Os 8774 5055), Hatfield Lane, Norton W/22/00787/FUL	Proposed relocation of prefabricated timber office building to plot of land between Norton Farm and Norton Grange. Parish Council objects.
<u>Awaiting Decision:</u>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.
	Ketch Field, Broomhall Way. Worcester City Council 20/00775/FUL	Development of 91 new dwellings & improvement of existing access, incl. green infrastructure and associated works. Parish Council supports subject to traffic concerns.
	30 Salamanca Drive, Norton. W/22/00642/HP	Variation of condition 2 on planning approval 21/01430/HP - amendment to roof elevation. Parish Council supports.
	Roundabout Where Broomhall Meets, Norton Road, Norton W/22/00814/ADV	Sponsorship signage for display on roundabout (4 identical signs). Parish Council supports.
	1 and 2, Church Cottage, Church Lane, Norton W/22/00587/OUT	Outline application (with some matters reserved) for the construction of 2no. new dwellings. Parish Council supports in principle.
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01044/LB	Demolish what remains of the Barn 1 timber framed structure and its plinth walling. The roof sheeting and purlins were stripped off by a recent windstorm, and subsequently the timber frame fell as it lost its roof bracing. Parish Council objects
	Anglers Club House And Fishing Lakes, Church Lane, Norton W/22/01021/ADV	1No. Totem, 2No. Letter Signs, 3 no. fascia signs and 7 No. directional signs. Parish Council does not object to proposed signage but issues with the application highlighted including the retrospective nature of this.
	Unit 8, Crucible Business Park, Woodbury Lane, Norton W/22/01137/FUL	Change of use of vacant building from Sui Generis to Use Class E (Commercial, Business and Service), B2 (General Industrial) and B8 (Storage and Distribution) uses, partial demolition of building, Re-cladding and Re-roofing of building, new fenestration and doors, covered cycle parking. Parish Council supports with comment
	La Gardensana, Caravan At, Church Lane, Norton W/22/01230/CLE	Application for a Lawful Development Certificate for Existing use for C3 residential use and associated residential curtilage (garden land). The applicant has continuously lived in the caravan and utilised the curtilage for domestic garden use for more 33 years. Parish Council supports.
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01321/FUL	Construction of new building as replacement for substantially collapsed previous building - barn 1. Parish Council comments submitted, including reference to its objection comment to the connected planning application W/22/01044/LB.
<u>Internal Consultation:</u>	None	
<u>Other:</u>	None	