

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **Thursday 24th November 2022** at Norton Parish Hall, Littleworth.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting. As an alternative to attendance in person, please email any comments or questions for the Parish Council to the Parish Clerk in advance of the meeting. Email: [njparishclerk@aol.com](mailto:njkparishclerk@aol.com)

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider changes to membership and applications for co-option.
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)** **7.55pm**
 - a. To consider adoption of the minutes of the Parish Council Meeting held on 27 October 2022
 - b. Review of minute action summary
- 5. Progress reports (for information, reporting by exception)** **8.10pm**
 - a. District Councillor Report (Cllr. Adams)
 - b. County Councillor Report (Cllr. Mrs Robinson)
 - c. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts/bank reconciliation to 31 October 2022
 - d. GDPR (Clerk)
 - e. Social Media/Website Communications (Cllr Pollard)
 - f. West Mercia Police/PACT/Anti-social Behaviour (Police/Cllr Job)
 - g. St. James the Great Church, Norton (Rev. Badger)
- 6. Apiary Project and Tranquillity Garden (Mr Perks)** **8.35pm**
To consider update.
- 7. Public Rights of Way (PRoW) (Cllr Fincher)** **8.45pm**
To consider update.
- 8. Open Space/Verge, Highways and Drainage Matters (Chairman/Cllr Arrow/Clerk)** **8.50pm**
To consider update.
- 9. 2023/24 Budget and Precept (Responsible Finance Officer/Cllr Fincher)** **9.00pm**
 - a. To consider process, timescales and matters relating to budget production and agreement
 - b. To consider projects/other additional items of expenditure for inclusion
 - c. To consider churchyard mowing options and quotes
- 10. Norton Connector Community Legacy Grant Project (Cllr Waizeneker)** **9.05pm**
To consider update.
- 11. Sentry Statue Landscaping Proposals (Cllr Job)** **9.10pm**
To consider update.
- 12. Planning (Cllr Richmond/Cllr Fincher/Cllr Waizeneker)** **9.20pm**
To consider report on current applications and other planning matters including the Council's SWDPR response.
- 13. Allotments (Cllr Richmond/Assistant Clerk)** **9.35pm**
To consider update.

- 14. Parish Hall Recreation Facilities and Outside Space** (Cllr Fincher) **9.40pm**
To consider update/actions including recreation facility maintenance, play area gate quotes, open air gym development, quotes to replace broken slabs outside the Hall entrance, quotes to install new noticeboard, options to limit vehicle access to the playing field, tree planting and pitch improvement.
- 15. Parish Hall** (Cllr Fincher – Parish Council Chairman & Chair of the Hall Trustees) **10.00pm**
To consider Parish Council representative report.
- 16. Neighbourhood Plan Parish Aspirations Document** (Cllr Arrow/Cllr Pollard/Cllr Waizeneker)
To consider update following quarterly review of the Parish Aspirations document.
- 17. Worcester Norton Sports Club/Worcester Norton Community Interest Company** **10.10pm**
To consider update from Parish Council WNCIC representative (Cllr Fincher) and Community Legacy Grant funding matters.
- 18. Employment Matters** (Chairman/Clerk) **10.15pm**
a. To consider any update/employment matters
b. To consider adoption of National Joint Council for Local Government national salary award 2022/23 (wef 1 April 2022).
- 19. Annual Parish Meeting 2023** (Clerk) **10.25pm**
To consider date and venue for 2023 Annual Parish Meeting – suggested Thursday 11 May
- 20. Finance** (Chairman/Responsible Finance Officer) **10.30pm**
a. To consider payments to be made/confirmed.
b. To consider a donation to The Poppy Appeal regarding the Remembrance Service wreath.
- 21. Correspondence for Information** (Chairman) **10.35pm**
Items of correspondence will be available for inspection at the meeting.
- 22. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting** (Clerk)
- 23. Items for update to local M.P.** (Chairman)
To consider any items for communication.
- 24. Councillors' reports and items for future agenda** (Chairman)
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 25. Date of next and 2023 Parish Council meetings**
19th January, 16th February, 30th March, 27th April, 25th May (Annual Parish Council Meeting), 22nd June, 20th July, 28th September, 26th October and 30th November.
Annual Parish Meeting: suggested 11th May 2023

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council
17 November 2022

PLANNING APPLICATIONS – November 2022

	<u>Location and Application Number</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	Unit 8, Crucible Business Park, Woodbury Lane, Norton W/22/01137/FUL	Change of use of vacant building from Sui Generis to Use Class E (Commercial, Business and Service), B2 (General Industrial) and B8 (Storage and Distribution) uses, partial demolition of building, Re-cladding and Re-roofing of building, new fenestration and doors, covered cycle parking. Parish Council supports with comment
	Lavender Cottage, Woodbury Lane, Norton W/22/00897/HP	Moveable, wooden stable blocks used as storage buildings in the place of previous wooden and metal 'lean-to' buildings - retrospective. Parish Council objects.
<u>Refusals:</u>	None	
<u>Awaiting Decision:</u>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Approved with s106 agreement outstanding.
	Ketch Field, Broomhall Way. Worcester City Council 20/00775/FUL	Development of 91 new dwellings & improvement of existing access, incl. green infrastructure and associated works. Parish Council supports subject to traffic concerns.
	30 Salamanca Drive, Norton. W/22/00642/HP	Variation of condition 2 on planning approval 21/01430/HP - amendment to roof elevation. Parish Council supports.
	1 and 2, Church Cottage, Church Lane, Norton W/22/00587/OUT	Outline application (with some matters reserved) for the construction of 2no. new dwellings. Parish Council supports in principle.
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01044/LB	Demolish what remains of Barn 1 timber framed structure and its plinth walling. The roof sheeting and purlins were stripped off by a recent windstorm, and subsequently the timber frame fell as it lost its roof bracing. Parish Council objects
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01321/FUL	Construction of new building as replacement for substantially collapsed previous building - barn 1. Parish Council comments submitted, including ref to its objection comment to the planning application W/22/01044/LB.
	Closes Farm, Hatfield Bank. W/22/01187/HP	Erection of front, rear and side single storey extensions. Parish Council supports.
	Land At (OS 8732 5164), Church Lane, Norton W/22/01835/PIP	Permission in Principle for up to 4 dwellings. Parish Council objects.
	Land off Broomhall Way Easting 385871, Northing 251879. Worcester City 22/00751/ FUL	Change of use of land to provide 10 permanent Travellers Pitches incl. the stationing of caravans for residential purposed with ancillary dayroom for each pitch plus associated access, parking, landscaping, engineering and infrastructure works
	5 Coronation Road, Littleworth W/22/01852/FUL	Proposed demolition of existing garaging and the construction of detached dwelling. Parish Council supports.
	Land at (Os 8785 5016), Hatfield Lane, Norton W/22/02008/OUT	Outline planning application for residential development of up to 3 self/custom-build dwelling houses, access and associated works. Parish Council objects.
	2 Coronation Road, Littleworth W/22/01808/HP	Proposed first floor extension to form a new bedroom and bathroom. Parish Council supports subject to comments.
	La Gardensana, Caravan At, Church Lane, Norton W/22/02270/CLPU	Certificate of lawfulness for proposed new mobile home to be placed on site to replace the existing mobile home.
	Land At (Os 9017 5117), Mucknell Farm Lane, Stoulton W/22/01955/FUL	Development of a 1MW solar farm and associated infrastructure. Parish Council objects.
<u>Internal Consultation:</u>	None	
<u>Other:</u>	None	