

Tibberton Parish Council

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Dear Councillor

1st December 2021

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 7th December 2021 at 19:30 hours. The meeting will be a hybrid meeting whereby items which can be actioned under delegated powers, and reports, will be presented for Members' consideration during the virtual/online section of the meeting, via Microsoft Teams.

The physical meeting on the car park will be held 20 minutes after the virtual meeting finishes whereby Members will register their votes re proposals on the agenda in person.

The business of the meeting under consideration is set out in the agenda below. All Members of Council have been summoned to attend the hybrid meeting.

Yours faithfully

JHU

Clerk and Responsible Financial Officer

Council has determined to conduct its business in this manner due to the need to protect members of the public and participants during the coronavirus crisis. The requirements for ensuring public safety are not something which either the National Association of Local Councils or Tibberton Parish Council consider practical or achievable - hence a hybrid meeting, utilising delegated powers, to which all can safely contribute.

Democratic Period: Persons who wish to attend the meeting, or to address Council in the democratic period, should email the Clerk at the address above so that virtual access arrangements can be put in place. Please include your name and confirm whether you are just seeking to 'observe' the meeting OR whether you wish to address the Council during the Democratic Period. If you wish to address the Council, please state which agenda topic you wish to speak about. Please note that Council will only be seeking to discuss matters which fall within the remit of the agenda below and the Chairman will limit the number of people contributing about the same topic so all issues of interest can be raised.

A virtual meeting can descend into difficulties if more than one person attempts to speak at a time, so for that reason the Chairman will invite those named persons who have expressed a wish to address Council to speak in turn. Members of the public are not permitted to interrupt other participants during democratic period; neither are they permitted to speak during the meeting.

Those persons who are not Parish Councillors, or not invited by the Chairman to speak, are required to mute their microphone and turn off their camera for the duration of the meeting. This will allow everyone to observe the meeting without distraction and focus on the business being undertaken by Parish Councillors and those invited to contribute by the Chairman. Otherwise, a very busy screen and background noise will impact on other attendees.

N.B. Please note that broadband and telephone charges incurred by you when accessing the meeting are subject to those charges levied by your service provider.

Invitations to attend this meeting will be sent out prior to the meeting. Please notify the Clerk of your intention to attend and/or wish to address the Council by 12 noon on Monday 6th December 2021 so that an invitation to attend can be issued.

***General Data Protection Regulations require any individual recording a meeting to inform the meeting at the start for the benefit of other members of the public who might not wish to feature on the recording.**

Democratic Period: will take place before the formal meeting commences.

AGENDA

1 To Consider any Apologies for Absence

2 Early notification of Declarations of Interest for the meeting

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the meeting for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 Submission of Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk in advance of the meeting.

4 Chairman's Report

5 Clerk's Report

6 Minutes

Proposal: to approve the minutes of the ordinary meeting of Tibberton Parish Council held on 5th October 2021

7 To receive a report from West Mercia Police

8 To receive a report from Marc Bayliss, Worcestershire County Councillor

9 To receive a report from Margaret Rowley, Wychavon District Councillor

10 Planning

To consider planning applications referred by Wychavon District Council and Worcestershire County Council for comment

- 1) Application:21/02434/FUL Location: The Croft, Plough Road, Tibberton, Droitwich Spa, WR9 7NJ. Description of Proposal: Demolition of existing bungalow and garage and replacement with a new dwelling and car port. Applicant: Mr Jack Bushell
- 2) To consider planning applications received between the publishing of the agenda and this meeting.

11 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters and to decide on appropriate action by the Council relative thereto.

12 Finance

- a. Proposal: to approve payments to be made in respect of outstanding invoices and requests for payment
- b. AGAR, final Report and Certificate
- c. Update on HSBC changes to terms and conditions and consideration of a way forward (Clerk and ML).

13 Budget / Precept 2021/20212

- To consider and determine
- a) Budget 2021/2022
 - b) Precept 2021/20212

14 Website

To note research undertaken in relation to Tibberton Parish Council website options and to determine a way forward if Council so deems (Clerk and RG).

15 Date of Next Meeting of Tibberton Parish Council

Tuesday 11th January 2021.

**Members of the public and press are cordially invited to be present
at the above meeting**

In view of the confidential nature of the business about to be transacted, the public and press will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reason being matters linked to legal and regulatory matters.