

**BAYTON PARISH COUNCIL**  
**Chairman Bob Lawrence, Lester Miles, Richard Adams,**  
**Jane Kemp, Richard Wakeford, Paul Tonks**

**To Members of Bayton Parish Council**

You are duly required to attend **Bayton Parish Council Extraordinary Meeting** to be held  
in  
**BAYTON CHURCH on TUESDAY 14<sup>th</sup> DECEMBER 2021 at 7.30pm**

**Agenda**

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**  
**District Cllrs Reports**
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting of the Council held on 9<sup>th</sup> November 2021 (attached).
8. **Progress reports** for information
  - a. **Maintenance Contract work** – update.
  - b. **Seat Bayton** - update.
  - c. **Noticeboards** – update.
  - d. **Flower Boxes** – update.
  - e. **Footpath Gate, Bayton** – update.
9. **Reports on Meetings attended by Clerk or Councillors:**
10. **Finances:**
  - a. To consider payments to be made as circulated.
  - b. To report receipts since last meeting.
  - c. To agree Bank Reconciliation for Current Account – October/November 2021.
  - d. **Precept 2022-2023**– to discuss budget and set precept.
11. **Planning:**
  - a. Plans circulated since last meeting – **See item 23.**

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- b. **Decisions received since last meeting –**
  - 21/01047/FUL - Common Farm, Clows Top, Kidderminster, DY14 9NY -** Replacement of Temporary Agricultural Worker's Dwelling with a Permanent Agricultural Worker's Dwelling.
  - 21/01879/HP The Cottage, Beach Hay, Bayton, Kidderminster DY14 9NF -** Proposed Single Storey Extension and Dormer.
- c. **Plans for comment on tonight –**
  - 21/01930/FUL Highbrae, Mamble Road, Clows Top, Kidderminster, DY14 9HX -** Proposed Residential Development Of 18 No Dwellings With New Access.
  - 21/02129/FUL - Land At (Os 7072 7270)Clows Top –** Erection of wooden shed for housing racing pigeons.
  - 21/02178/CAN - Rose Cottage, Bayton, Kidderminster DY14 9LZ -**Undertake tree works, as detailed on application form and in any accompanying information.
- 12. **Roads –**
  - a. **Lengthsman –**Monthly progress report.
  - b. Any problems to report.
  - c. Meeting with Highways and County Cllr 24<sup>th</sup> November – update.
  - d. **Beach Hay crossroads visibility splays –** update.
  - e. **Ninevah Rd –** signs requested due to concerns regarding safety of pedestrians – update.
- 13. **Memorial**
  - a. **Soldiers - fault on paintwork –** update.
  - b. **Plaques for Cairns payment –** to agree to continue to withhold £209.94 until Soldiers are replaced.
  - b. **5<sup>th</sup> December -** Email sent by resident regarding Memorial – to respond the concerns raised.
  - c. **Soldiers –** PC to agree when Soldiers should be standing in place following concerns raised verbally to Clerk.
- 14. **Coronation Corner Wall -**
  - a. To agree to extend Wall as per quotes circulated by Chair prior to meeting.
  - b. To agreed not to extend Wall.  
If it is agreed to take the project forward the following will need to be agreed.
    - a. To agree specification is acceptable to Cllrs.
    - b. To agree to Consult with residents with full costs and details of works.
    - c. To agree not to Consult with residents.
    - d. To agree to have plans drawn up, Clerk to obtain at least three quotes for future meeting.
- 15. **Coronation Corner Beech Tree Survey –** report of survey if received.
- 16. **Neighbourhood Watch Scheme –** to discuss, Police to attend.
- 17. **Community Infrastructure Levy –** to discuss.
- 18. **Affordable Housing –** to discuss.
- 19. **Scheme of Delegation –** to review due to Pandemic.
- 20. **Meeting dates 2022 and venue –** to discuss.
- 21. **Confidential Complaint –**
  - a. **Working Party Meetings -** to report back to PC.
- 22. **Correspondence for Information:** Updates from CALC, NALC, WCC, MHDC, Police  
South Worcestershire Development Plan updates  
**MHDC –** Business bulletin  
**MHDC -** Consultation on Draft Hackney Carriage and Private Hire Policy – comments by 16<sup>th</sup> January 2022  
**WCC -** Recruitment Information for Lay Member of the West Mercia Police and Crime Panel - Closing Date 5pm Monday 6 December 2021

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**MHDC - Town Centre Transformation Plans Survey**  
**MHDC - Live and Local - Entertainment Opportunities in your Community**  
**MHDC - Dog Control PSPO Consultation -comments by 13<sup>th</sup> January 2022**

- 23. Clerks report on Urgent Decisions since last meeting –  
Plans circulated – 29<sup>th</sup> November**  
**21/01993/FUL- Woodside Farm, Beach Hay, Bayton, Kidderminster, DY14 9NE - Construction of additional  
access track to serve Woodside Farm**  
**2<sup>nd</sup> December - Ward Budget application submitted.**
- 24. Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 25. Date of next meeting: - Tuesday 11<sup>th</sup> JANUARY 2022 – 7.30pm – BAYTON CHURCH**
- 26. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the  
business to be discussed.**
- 27. Coronation Corner Wall Extension quotes – to discuss details that may not be discussed at open meeting.**
- 28. Staffing Matters - To discuss any issues that may be confidential.**
- 29. Meeting Closed.**

Signed *Bob Lawrence*      Date 9<sup>th</sup> December 2021  
Chair Bob Lawrence