

# Monthly Meeting of Grimley Parish Council

**Monday 26<sup>th</sup> Sept 2022 7.30pm**  
**Peace Hall, Sinton Green.**

Councillors, Notice is hereby given that a Meeting of Grimley Parish Council will be held on Monday 26<sup>th</sup> September 2022 at 7.30pm at Peace Hall, Sinton Green. Your attendance at the meeting is requested. The press and public are also cordially invited to attend to observe proceedings. Lisa Stevens, Parish Clerk and RFO, [clerkgrimleypc@gmail.com](mailto:clerkgrimleypc@gmail.com) 07950256363.

**Date of publication of this notice: 20<sup>th</sup> Sept 2022**

- The **press and public** are also invited to attend to address the Parish Council on matters concerning the Parish (allotted point in the agenda), observe or inspect draft documents.
- Social distancing is no longer in place, though the Chair reserves the right to reschedule the meeting if attendance is high and personal wellbeing is likely to be affected as a result.
- The Register of Electors will be inspected in order to ascertain residency. 'Representation of the People (England and Wales) (Amendment) Regulations 2002' which permits parish councils to inspect the electoral register for the purpose of establishing whether a person is entitled to attend and participate.
- Names may be recorded in the meeting minutes, unless individuals ask for this not to occur.
- Persons attending this meeting should prior note the document 'Information provided at the beginning of each parish council meeting', and also the policy 'Public Open Forum and procedures for filming and publishing via social media', which forms part of the parish council Standing Orders. These are available on the parish council website: <https://e-services.worcestershire.gov.uk/MyParish> (Grimley/publications/page9).  
A copy may be obtained from the parish clerk or to view at each parish council meeting.

1	<b>1 minute pause for reflection.</b> <b>Points of order and to note one vacancy available for immediate co-option.</b>
2	<b>Public Open Forum</b> Standing orders suspended to allow residents of the parish to address the Parish Council. This item to be limited at the discretion of the Chair. <b>Members of the public to confirm name and address please prior to speaking.</b> The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish or who is resident outside the parish.
3	<b>To consider any apologies for absence.</b>
4	<b>Declarations of interest</b> a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.  To receive a declaration of interest from J.Izamis.
5	<b>Minutes of previous meetings</b> – Motion to approve previous minutes. a. 18 <sup>th</sup> July 2022.
6	<b>To receive the report of the County Councillor – Scott Richardson Brown</b> (Items raised for decision will appear on the agenda for the next meeting) a. Hedges and pathways in vicinity of top triangle Grimley village and the bus shelter. b. Overgrown verges Monk Wood.
7	<b>To receive the report of the District Councillor – Dean Clarke.</b> (Items raised for decision will appear on the agenda for the next meeting)
8	<b>Planning</b> - to consider, comment and resolve to respond to the following applications. a. <b>M/22/00476/FUL</b> Simberton Bungalow, Monkwood Green, Hallow, Worcester, WR2 6NX, Proposed replacement dwelling and garaging. Mr & Mrs J Pritchard. b. <b>Standing Item:</b> To consider and as required arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.

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9	<p><b>Infrastructure, services, highway matters, drainage and flooding</b> To discuss updates and formulate Motions not requiring written notice. Highways (roads &amp; pavements) &amp; byways (bridleways and footpaths).</p> <ul style="list-style-type: none"> <li>a. Dangerous driving. <ul style="list-style-type: none"> <li>i. Update - request of additional static signs/vehicle activated signs from Highways.</li> <li>ii. Update - initiating community speed watch within the three villages.</li> </ul> </li> <li>b. Noticeboard at Peace Hall - Clerk RFO advice that project for bus shelter painting be delayed until 2023 and that the noticeboard at Peace Hall be prioritised.</li> <li>c. Flooding in road outside Church Farm, Grimley.</li> <li>d. Eroded grass verge Oak Hall Green (Oak Hall Farm Barn).</li> </ul>
10	<p><b>Commons and Village Greens</b> To discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> <li>a. <b>Sinton Green</b> – No recent mowing invoice due to hot weather.</li> <li>b. <b>Monkwood Green.</b> <ul style="list-style-type: none"> <li>i. Management update. Pond maintenance. Strimming round petty whin. To note additional petty whin plants identified. This now takes the total protected plants to 47 (15 in 2015).</li> <li>ii. Request from resident regarding pollarding of willows adjacent to farm buildings.</li> <li>iii. Motion to approve release of reserved divisional funds (in reserve since 2005) for pond maintenance up to £800.</li> <li>iv. Motion to retrospectively approve strimming round anthills at £14.50 per hour, Sinton contractors, within annual budget.</li> <li>v. Motion to issue <u>replacement</u> cheques to B.Prosser as per appendix 1 due to water damage to originals in the possession of the recipient.</li> <li>vi. Request from Butterfly Conservation Trust to display educational notices in Monkwood Green Bus shelter. <ul style="list-style-type: none"> <li>ii. Rosedene/Severn Trent connection to water supplies.</li> </ul> </li> </ul> </li> </ul>
11	<p><b>QUICK FIRE Reports from other Projects and Representatives</b> To discuss updates and formulate Motions not requiring written notice. Max two minutes per item please.</p> <ul style="list-style-type: none"> <li>a. Climate emergency. Review of parish council declaration of a climate emergency.</li> <li>b. Two oak saplings in remembrance of Queen Elizabeth II. Decision for future care.</li> <li>c. Broadband project update Sinton Green.</li> <li>d. Defibrillators (MWGreen phone box, Grimley village phone box, Peace Hall). <ul style="list-style-type: none"> <li>i. Peace Hall defib to be installed 4<sup>th</sup> October 2022.</li> <li>ii. Grimley phone box overhead light fixture replacement update and Motion to accept invoice for £84.00 backdated for new unit and full testing. Defib not affected.</li> <li>iii. Training dates.</li> </ul> </li> <li>e. Peace Hall Management Committee update. Invoice for annual hall hire due shortly. To note and welcome new booking clerk.</li> <li>f. Lengthsman.</li> <li>g. Churchyard volunteers. £215 remaining of divisional fund available.</li> <li>h. Grimley Smaller Charities.</li> <li>i. Police.</li> </ul>
12	<p><b>Finance and Administration</b> - To discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> <li>a. To consider and <b>motion</b> to approve the payment of outstanding accounts. Appendix 1</li> <li>b. To consider and retrospectively approve payment of urgent accounts, as per emergency Clerk procedures (Delegation to Clerk policy). Appendix 2.</li> <li>c. To receive and <b>motion</b> to accept August Bank Reconciliation 2022.</li> <li>d. To note likely cost of May 2023 parish cllr scheduled election, if contested, has been quoted as £397.80 and so current budget of £500 is adequate.</li> </ul>

	e. To note that external auditors will raise an 'except for' matter on the 2021/2022 audit. Clerk inputted the insurance/replacement value of parish council assets rather than the purchase value. f. Approval for purchase of wreath from Royal legion (£20) or source eco-friendly option.
13	<b>Correspondence, dates for diary, items for future agenda.</b>
14	Date of next scheduled meeting: <b>Monday 24<sup>th</sup> October, Peace Hall, Sinton Green 7.30pm.</b> The press and public are cordially invited to attend this meeting and should note Standing Orders in advance please.

### Appendix 1

#### **Payments to be made this month (or date paid if part of contracted monthly payment)**

Mr W.Prosser	Invoice number 1 emergency ditch work. Replacement cheque 001341	£420.00	VAT nil.
Mr W.Prosser	Invoice number 3 ditch work. Replacement cheque 001340.	£2450.00	VAT nil.
Mr R. Poole	Invoice 0030. Mowing and care of MWGreen Common	£2000.40	VAT £333.40
Mr R. Poole	Invoice 0031. Mowing of verges and clearing of visibility splay.	£120.00	VAT £20.00
Mr S.Skeys	Lengthsman worksheet received 09 Sept 2022. Claimed from WCC 13/09/2022	£187.00	VAT nil.
Water Plus	Trough MWGreen water bill quarterly. 7001926124 28 June 2022.		VAT nil.
Nest pensions	September payment for August 2022 wage.	£40.35	VAT nil.
Mrs L.Stevens	Clerk wages June 2022. As per contract of 12 hours per week, £12.01 per hour.	£576.48	VAT nil.
Mrs L.Stevens	Expenses August and Sept 2022	£40.98	VAT £8.99

### Appendix 2

#### **Payments made in previous month under delegation to Clerk policy and in line with annual budget previously approved by Cllrs.**

22/07/2022	Information Commissioners	Annual subscription for data protection insurance.	£40.00
22/07/2022	Mr. W Prosser	Test to verify bank details. Payment failed and was reimbursed to PC. Cheques issued instead. Cheques subsequently receive water damage with recipient. Replacement cheque issued Appendix 1.	£5.00
10/08/2022	Parochial church council ('PCC of Grimley')	Divisional Grant from WCC transferred from care of PC.	£350.00
25/08/2022	SMB Electrical Solutions Ltd	Invoice received via email 11 Aug 2022. Phone box light repairs.	£84.00
25/08/2022	Mr S.Skeys	Mowing invoice dated 31st July, received 21st Aug.	£80.00
25/08/2022	Mr S.Skeys	Lengthsman worksheets received 21st Aug 2022. Claimed from WCC 25/08/2022	£170.00
Cheque issued and confirmed receipt.	Mrs S.Wilson	To be distributed to residents reimbursement for individual hire of contractor ref pothole filling.	£345.00
25/08/2022	Mrs L.Stevens	Monthly Expenses Aug 2022	£39.45
11/08/2022	Nest Pensions	August payment for July 2022 wage.	£40.35
25/08/2022	Mrs L.Stevens	Monthly wage July 2022.	£553.42

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