

**DODFORD WITH GRAFTON PARISH COUNCIL
(BROMSGROVE DISTRICT)**

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4 May 2022

**Dodford with Grafton Parish Council Parish Council Meeting to be held on
Tuesday 10 May 2022 starting at 6.00pm
in Dodford Village Hall (large hall), Priory Road, Dodford**

AGENDA

1. **Election of Chairman and Chairman's Declaration of acceptance of office**
2. **Election of Vice Chairman and Declaration of acceptance of office**
3. **Councillor's Declaration of acceptance of office**
4. **Apologies** – Council to receive apologies and approve the reason for absence
5. **Declarations and Register of Interests** – Councillors are reminded of the need to update their register of interests and to declare:
 - i. any Disclosable Pecuniary Interests (DPI) on the agenda and their nature;
 - ii. any Other Disclosable Interests (ODI) on the agenda and their natureCouncillors who have declared a DPI or an ODI which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct must leave the room for the relevant items. Failure to register or declare a DPI may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be included in the minutes as an aide memoire.
6. **Reports – for information:**
 - i. County Councillor's report
 - ii. District Councillor's report
 - iii. Social Media report
 - iv. Clerk's report on items not otherwise on agenda
7. **Worcestershire CALC**
To consider renewing CALC membership for 2022/2023
8. **Membership of Committees and Organisations**
 - i. To agree representatives for Worcestershire CALC meetings
 - ii. To agree members of the Planning Committee
9. **Minutes of previous meeting**
To agree the minutes of the meeting held on 25 April 2022

10. **Planning**
 - i. To consider planning application consultation 22/00500 – Rock Cottages, Cockshutt Lane, Dodford – Proposed single storey extension
 - ii. To note any planning decisions received

11. **Memorial Garden**

To update on site visit with WCC Highways, County Cllr Shirley Webb, and the Clerk

12. **Asset Register**

To review and approve the Asset Register (circulated prior to the meeting)

13. **Finance**
 - i. To appoint a Parish Councillor to oversee the bank reconciliation on a quarterly basis
 - ii. To approve the 2022 Council's Annual Review of Financial Management (circulated prior to the meeting)
 - iii. To undertake the 2022 Annual Risk Assessment (circulated prior to the meeting)
 - iv. To approve the Annual Governance Statement 2021/2022 (circulated prior to the meeting)
 - v. To approve the Accounting Statements for 2021/2022 (circulated prior to the meeting)
 - vi. To update and approve Financial Regulations last updated in 2014 (circulated prior to the meeting)
 - vii. To note Internal Auditor's Report for 2021/2022
 - viii. To agree payments for May

14. **Correspondence received - for information:**

To note correspondence received since the last meeting and any items for a future agenda

15. **Councillors items**

Councillors to report items of information and to raise items for a future agenda