

BAYTON PARISH COUNCIL
Lester Miles, Richard Adams,
Jane Kemp, Richard Wakeford, Paul Tonks, David Burns

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on TUESDAY 8th MARCH 2022 at 7.30pm

Agenda

1. **Apologies:** To note apologies.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**
District Cllrs Reports
6. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting of the Council held on 8th February 2022 (attached).
7. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Noticeboards** – update.
 - c. **Footpath Gate, Bayton** – update.
 - d. **Soldiers collected by manufacturer due to fault**- update and to agree payment of invoice £209.94.
 - e. **Affordable Housing** – update.
 - f. **TemeWheels potential bus route to Cleobury** – update.
 - g. **Vacancy for a Cllr** – update.
 - h. **Waste bins** – update and to agree payment of £272.34 if items delivered.
 - i. **Defibrillator pads** – update and to agree to payment if item delivered.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as circulated.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – February 2022.
10. **Planning:**
 - a. **Plans circulated since last meeting** – None.

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- b. Decisions received since last meeting –
21/00644/HP - Church Cottage, Bayton, Kidderminster DY14 9LP - Rear extension to provide additional double bedroom and garden room
 - c. Plans for comment on tonight – None.
 - d. Plans for information –
M22/00274/AGR – Clay Farm DY14 9NN – Two agricultural sheds to provide shelter for livestock handling equipment, livestock fodder and machinery.
M/22/00194/CAN - Hopton Cottage, Bayton, Kidderminster DY14 9LY - Undertake tree works as detailed on application form and in accompanying information.
11. Roads –
- a. Lengthsman –Monthly progress report.
 - b. Any problems to report.
 - c. Ninevah Rd – signs requested due to concerns regarding safety of pedestrians – update.
12. To agree the following policies as circulated -
- a. Equality and Diversity Policy
 - b. Disciplinary Policy
 - c. Grievance Policy
13. Coronation Corner Wall - Working Party meeting report.
14. Bayton Seat – to discuss siting of seat or selling seat.
15. Osmo Wood Oil for Seats – to agree to order at cost of £71.04 for 3litres (on offer).
16. Queens Platinum Jubilee – to discuss.
17. Annual Parish Meeting – to discuss.
18. Confidential Complaint –
- a. Working Party Meetings - to report back to PC.
19. Correspondence for Information: Updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan
MHDC - Destination Zero Crowdfund information
MHDC - Parish and Town Councillor Conference - 17 May - 6-8pm
WCC - As-One Community Project information
WCC - Natural Networks Webinar- 30th March 2022, 6.30pm-8.30pm
Local Government Boundary Commission Consultation – comments by 21st March 2022.
20. Clerks report on Urgent Decisions since last meeting –
23rd February - Resident reported hedge B4202 causing danger to large traffic – now cut back.
24th February - Footpath issues report to WCC
21. Councillors reports and items for the next agenda.
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
22. Date of next meeting: - Tuesday 12th APRIL 2022 – 7.30pm – BAYTON CHURCH
23. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.
24. Staffing Matters - To discuss any issues that may be confidential.
25. Meeting Closed.

Signed Sue Burrows Date 3rd March 2022

Clerk Sue Burrows