



BUSHLEY PARISH COUNCIL

Clerk contact details

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Clerk and RFO to Bushley Parish Council

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AGENDA

PARISH COUNCIL MEETING ON TUESDAY 29th NOVEMBER 2022 AT 7.30 PM IN BVH MEETING ROOM

Before the start of the meeting any members of the public present are invited to speak and ask questions.

1. Apologies: to receive apologies and approve reasons for absence

2. Declarations of interest:

- i) Councillors Declaration of Disclosable Pecuniary Interest (DPI) and other Disclosable Interest (DI) regarding items on the agenda
- ii) Notification of changes to the register of interests.
- iii) To consider written request from councillors for the council to grant a dispensation for those with a DI, to take part in discussions or voting.

3. Minutes of Meeting: Tuesday 25th October 2022

Comments and Actions

4. County and District Councillor's Reports

To receive reports if available

5. Finance:

a) Approval of new expenditure –

Lengthsman October £131.00

Churchyard Mowing October £270.00

Clerk's salary for 3 months, representing 30 hours per month for October, November & December £1105.20 gross @ £12.28 per hour, less £221.00 PAYE for 3 months - £884.20 net. Due December

Current Clerk's backpay from 1st July to 30th September (3 x 35 hours = 105 hours) - £105.00 gross, £84.00 net. (PAYE due £21.00) Pay Award increase of £1 an hour back dated to 1st April 2022

PAYE from Clerk's salary £221.00 + PAYE from back pay £21.00 = £242.00 PAYE due December

Replacement black ink cartridge from Staples for Epson printer - 502XL @ £24.88 (£29.85 inc VAT) already purchased as agreed at last meeting

Norton security protection for the BPC Computer due shortly £25 or £50

b) Lloyds Bank Account

£5,790.00 transferred from Lloyds Bank Account to the Unity Trust Bank Account on 15.11.2022

Leaving balance of £4.20 to transfer over and close the account at Lloyds Bank

6. Planning Applications

To discuss and comment on the following -

a) M/22/01444/FUL

Wood Street Farm Bungalow, Wood Street, Bushley, Tewkesbury, GL20 6JA

Conversion of agricultural Dutch barn to single residential dwellinghouse and associated works

b) M/22/01477/FUL

Wood Street Farm Bungalow, Wood Street, Bushley, Tewkesbury, GL20 6JA

Demolition of barn and replacement with single residential dwellinghouse

7. GDPR Policy

- a) To review and approve the draft GDPR Policy circulated to all Councillors on 06.11.2022

8. Asset Register

- a) Councillors to report on the condition of assets in their area of the village
- b) Any potential risks and further necessary action to be noted
- c) Any maintenance issues to be included in the budget for coming year

9. Risk Management

- a) To review and approve the Risk Assessment and Management Policy circulated to Councillors

10. Budget for 2023/24

- a) Draft budget circulated for discussion
- b) To discuss possible Parish Council projects

11. Lengthsman

Report on Lengthsman's duties

12. Village Houses' Stopcocks

- a) Deferred from last meeting

13. Dates for Meetings

- a) To set dates for future BPC meetings

14. Chairman's Resignation

- a) To receive the Chairman's resignation and election of new Chairman

15. AOB identified.

16. Meeting closes