

## Wolverley and Cookley Parish Council

Clerk to the Council: Mrs B J Drew, 4 Mill Lane, Wolverley, 01562 850435

<http://www.wolverleyandcookleyparishcouncil.org.uk>

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### To Members of Wolverley and Cookley Parish Council

You are duly summonsed to attend the Annual Council Meeting of Wolverley and Cookley Parish Council to be held at Cookley School at 7.00pm on Tuesday 3<sup>rd</sup> May 2022 for the purpose of transacting the following business.

### AGENDA

1. Election of Chairman.
2. Chairman's Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. Apologies. To consider the acceptance of apologies for absence from Councillors and approve reasons for absence.
5. Declarations of Councillors Interests
  - a) Register of Interests: Councillors are reminded to complete and need to regularly update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct (para 12 (4) (b) must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

The meeting will now be adjourned for PUBLIC QUESTION TIME

Members of the public are invited to give their views and question the Council on items on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

The meeting now reconvened to conduct the items of business listed below;

6. To consider the adoption of the minutes of the Parish Council meeting held on 5<sup>th</sup> April 2022 at 7.00pm (minutes previously circulated).

### Matters for Discussion / Decision;

7. County / District Councillor Reports: Reports circulated prior to the meeting, any questions on items in the report to be e mailed directly to the Councillors.
8. Police Report.
9. Appointment of Statutory/Standing Committees. Current representatives circulated prior to the meeting.

10. Financial Matters;
  - a) To agree Appointment of Internal Auditor.
  - b) To discuss Parish Council Accounts 2021/2022.
11. To review Model Standing Orders and Model Financial Regulations.
12. To review GDPR documentation.
13. To review Scheme of Delegation.
14. To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31<sup>st</sup> March 2022. Risk Log circulated prior to meeting.
15. To discuss and agree approval of Annual Subscriptions.
  - a) Worcestershire CALC
  - b) Insurance
  - c) ICO (to be paid by Direct Debit)
16. To discuss Contracts.
  - a) Lengthsman
  - b) Bin Emptying/Litter Picking
  - c) Grass Cutting
17. Accounts for Payment - to agree the schedule of cheques to be signed.
18. To receive recommendation from Risk Committee regarding Street Lighting Columns and agree action by Full Council.
19. To discuss new CALC website.
20. Planning Applications for Consideration:-
 

<u>PC No</u>	<u>WFDC No/Details</u>
3618	22/0304/TPO: Fell Cypress at Westley Court, Austcliffe Lane, Cookley,
3619	22/0319/HOU: Two storey side extension and single storey rear extension at 7 The Crescent, Cookley,
3620	22/0349/TCA: Yew - Crown raise by approx 2 metres and reduce by approx 2 metres at The Paddock View, Wolverley Village.

**Parish Matters for Update Only - no decisions required.**

21. Clerks Report (Clerk)
22. Annual Parish Meeting Report (Clerk)
23. Queen's Platinum Jubilee Events (All)
24. Update on Lengthsman Scheme (RD/WS)
25. Austcliffe Footbridge (DJ/RD)
26. New Issues / Items for Next Meeting (All)
27. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 7<sup>th</sup> June 2022.