

Knighton on Teme Parish Council
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Parish Councillors are summoned to attend a meeting of the Parish Council on
Tuesday 5th April 2022 at 7pm at the Parish Rooms

Agenda

1 Apologies: To consider the acceptance of apologies for absence from Councillors.

2 Declarations of Interest:

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7pm – 7.30pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 County/District Councillors Reports – David Chambers/Douglas Godwin

4 Minutes: To consider the adoption of the minutes of the previous meeting (previously circulated).

5 Safety along A456, Newnham Bridge

- a VAS sign – to consider purchasing new VAS sign – quotes/information received
Lengthsman agreement / Risk assessment – feedback from Highways
- b Installation of white village gates and VAS post with Highways – awaiting date

6 Planning

- a Applications received:
M/22/00291/HP. 3&4 Station Close, Newnham Bridge. First floor extension to no. 3 and two storey extension to no. 4. Addition of porch to no. 3.
- b Determinations received
- c Planning applications determined under delegated powers-none.

7 Finance

- a Clerks salary - revised March amount to include backpay – paid.
- b Mrs K Yates – invoice for Clerk services-April 2022 - £424.15
- c Review of bank mandate – when new Clerk in place.
- d Zurich Insurance renewal for 2022-2023 - £323.55.
- e Charity donation to Lindridge School
- f Audit and accounts for y/e 31/3/22

8 Highways

- a Lengthsman a/c - no work in March. Works update. Scheme for 2022-2023.
- b Cracked drain opposite Mill Lane – Severn Trent – repairs due 21st April
- c Water leak at Bickley Lane/Tavern Lane junction – repairs planned.
- d Two drains to be jetted around The Talbot - reported.
- e Two drains to be jetted outside The Forge - reported
- f Overgrown hedge at Jewkes Lane – request to Cllr Chambers
- g Replacement of notice board at Wyrebrook Orchard – request for funding

9 Broadband grant application - update on feedback from BT Openreach / next steps

10 Email addresses. Upgrade to .GOV addresses – to pursue in the new financial year

11 Vacancies for two Parish Councillors – to consider applications received.

12 Election of Vice-Chairman – to elect a Vice-Chairman

13 Vacancy for Parish Clerk – feedback / to consider applications received / interviews.

14 Spring litter pick – Sunday 3rd April. Feedback

15 Queen’s Platinum Jubilee – to consider parish celebration/event

16 Councillors’ reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

17 Date of next meeting - To confirm the date of the next meeting – Tuesday 3rd May, 2022 – 7.20pm
Annual Parish meeting – Tuesday 3rd May, 2022 – 7pm

K Yates

Acting Clerk to the Council

31st March, 2022