

West Malvern Parish Council

The Annual Meeting of West Malvern Parish Council will be held on
Monday 9th May 2022 at West Malvern Village Hall at 7:30pm

<https://e-services.worcestershire.gov.uk/MyParish>

AGENDA

Before the commencement of the formal business of the meeting, the Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration

1. **Election of Chairman**
2. **Co-option**
To consider applicants for co-option onto the Parish Council
3. **Apologies**
To consider acceptance of apologies for absence from Councillors.
4. **Interests**
 - i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda.*
 - ii. *Notification of changes to the register of interests.*
 - iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting.*
5. **Election of officers, committees, working groups and Parish Council representatives**
 - Vice Chairman
 - Playing Fields Working Group
 - Footpaths Warden
 - Allotment Association representative
 - Village Hall Representative
 - Community Woodland Working Group
 - Tree Wardens
 - Allotment Wardens
 - Playground Inspector
6. **Reports from other representatives**
To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpath Wardens.
7. **Minutes**
To consider for adoption the minutes of the last Parish Council meeting held on 11th April 2022.
8. **Planning**
 - i. *To consider responses to the following and any late submitted applications:*

Application No	From	Details
M/22/00536/HP	72 West Malvern Road	Renovation and extensions to dwelling plus associated external works (amendment to Planning Approval 19/00703/HP)
M/22/00433/HP	Woodland House West Malvern Road	Demolition of existing garage, construction of new car port and extension with bedroom and living accommodation.
 - ii. *Decisions notified.*
9. **Website and Emails**
Update on dedicated web site and councillor/clerk email addresses.
10. **Playing Fields**
 - i. *To review grass cutting schedule.*
 - ii. *Update on playground improvements.*
11. **Allotments & Community Woodland**
Matters for report and consideration.
12. **Highways & Footpaths**
Matters for report and consideration.
13. **Finance**
 - i. *To consider payment of invoices presented.*
 - ii. *To confirm appointment of internal auditor.*
 - iii. *To consider Parish Council banking provision*
14. **Correspondence**
To consider correspondence previously circulated.
15. **Councillors' items for Report**
To report information and raise items for future consideration.
16. **Next Meeting**
The next Parish Council Meeting to be held at 7.30pm on Monday 13th June 2022 in West Malvern Village Hall

The Public and Press are invited to attend