

# EASTHAM PARISH COUNCIL

Chairman Paul Arnold, Mike Adams, Stuart Ward, Ian Matravers, Adrian Worsley

## To Members of Eastham Parish Council

You are summoned to attend the

### Parish Council Meeting of Eastham Parish Council

on Tuesday 24 MAY 2022 in Eastham Memorial Hall

at 7.30pm or following closure of Annual Parish Meeting if later

## Agenda

1. **Election of Chairman** – to elect new Chairman and to sign Declaration of Office..
2. **Apologies:** To receive apologies and to approve the reason for absence.
3. **Co-option of Cllrs** – to discuss applications received.
4. **Election of Vice Chairman**
5. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests as required.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
6. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested** – as received at meeting.
7. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
8. **County Cllrs Report – if not presented to Parish Meeting.**  
**District Cllrs Report – if not presented to Parish Meeting.**
9. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 29 March 2022 (attached).
10. **Progress reports** for information:
11. **Reports on Meetings attended by Clerk or Councillors:**
12. **Finances**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. To agree Bank Reconciliation for March/April 2022
  - d. To agree, check and minute accounts and financial report
  - e. Approve & complete Annual Governance Statement of Annual Return Sections 1 & 2, Certificate of Exemption.
13. **Planning:**
  - a. Plans received since last meeting
  - b. Decisions received since last meeting
  - c. Plans for consideration at this meeting
  - d. ENF/21/0255 – Robins End – noise nuisance – update
14. **Road report:**
  - a. **Lengthsman** – monthly update.
  - b. Any problems to report.
15. **Eastham Memorial Hall AGM report**
16. **O/S Map of footpaths**
17. **Green Area Parking**
18. **Security of Documents**
19. **Correspondence for Information:** - CALC; WCC;
20. **Clerks report on Urgent Decisions since last meeting.**
  - **Payments made** – LM £180.00; Zurich Insurance £786.25

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**21. Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

**22. Confirmation of date of next meeting 26 July 2022**

**23. Meeting Closed**

Signed *Lesley Jenkins* Clerk to Eastham Parish Council Date 17 May 2022