

## TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on  
Tuesday 7<sup>th</sup> June 2022  
in Little Comberton Village Hall at 7.00pm

### AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 3<sup>rd</sup> May 2022.  
(attached)
5. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways
  - c. Footpaths/PRoW
6. **District and County Councillors' reports:** for information
7. **Parish volunteers**
8. **Revised Code of Conduct**
9. **'20's plenty for Worcestershire' speed campaign**
10. **Planning**
11. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) To consider Nalc pay award increase 2021/22 (attached)
12. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
13. **Councillors' reports and items for future agendas**
14. **Date of next meeting:** To be agreed

Nicola Harding  
Clerk to the Parish Council

**Meeting Tuesday 7<sup>th</sup> June 2022**  
**Detail Information as at 26<sup>th</sup> May 2022**

|  |   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
|--|---|------------------|-----------|------------------|-----------|--------------|-------------------|---------------------------|---------|-----------------------------|--------|---------------------------|-------|-----------------------|---------|-----------------------|---------|------------------------------|---------|---------------------------|--------|-------------------------|---------|--------------|------------------|----------------------|---------|--------------------------|---------|
| <b>Item 5, Progress reports</b>          | <b>Progress reports:</b> for information<br>a. Lengthsman<br>b. Highways<br>c. Footpaths/PRoW<br>d. Local Policing Team: Any speeding updates   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>Item 7, Parish volunteers</b>         | To agree process of completion of risk assessments/policy for Parish volunteers, specifically, the Tree Warden.<br>To discuss and agree management of tree warden's activities and reporting.   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>Item 8. Code of Conduct</b>           | Attached - Wychavon's revised Code of Conduct for recommendation for adoption.  |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>Item 9, 20's plenty for Worcs</b>     | Proposal of vote of support for normalising 20mph speed limits in the Parish  |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>Item 10, Planning</b>                 | <b>W/22/00971:</b> Cornerways – Two storey rear extension and detached garage- (Variation of condition 5 Ref. 21/02596/HP) ( <i>Circulated: no comments to submit</i> )<br><b>W/22/00979:</b> Hickley Piece – Replacement porch and replacement render and windows plus timber cladding to elevations ( <i>Circulated: no comments to submit</i> )<br><b>W/22/01053:</b> The Manor House: Conversion of existing barns to single residential dwelling – <i>to agree the Council's response ahead of 10 June.</i>  |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>Item 11, Finance</b>                  | <p>a) Current Balances at 26<sup>th</sup> May 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£8,145.56</td> </tr> <tr> <td>Savings Account:</td> <td style="text-align: right;">£4,931.11</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£13,076.67</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Clerk's salary (May 2022)</td> <td style="text-align: right;">£330.98</td> </tr> <tr> <td>Clerk's expenses (May 2022)</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Clerk's expenses: postage</td> <td style="text-align: right;">£9.11</td> </tr> <tr> <td>Lengthsman (May 2022)</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td>Defibrillator battery</td> <td style="text-align: right;">£210.00</td> </tr> <tr> <td>Worcs Calc: Annual subs fees</td> <td style="text-align: right;">£225.99</td> </tr> <tr> <td>LCVHC: hall hire May 2022</td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td>LCS&amp;SC: Jubilee funding</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£1,057.08</b></td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WDC: Jubilee funding</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>WCC: Lengthsman April 22</td> <td style="text-align: right;">£156.00</td> </tr> </table> <p>c) To consider Nalc pay award increase 2021/22 – attached. Increase = 12p per hour, £5.72 per month</p> <p>d) Internal audit report 2021-22 accounts – to bring to meeting once received.</p> | Current Account: | £8,145.56 | Savings Account: | £4,931.11 | <b>TOTAL</b> | <b>£13,076.67</b> | Clerk's salary (May 2022) | £330.98 | Clerk's expenses (May 2022) | £12.00 | Clerk's expenses: postage | £9.11 | Lengthsman (May 2022) | £156.00 | Defibrillator battery | £210.00 | Worcs Calc: Annual subs fees | £225.99 | LCVHC: hall hire May 2022 | £13.00 | LCS&SC: Jubilee funding | £100.00 | <b>TOTAL</b> | <b>£1,057.08</b> | WDC: Jubilee funding | £100.00 | WCC: Lengthsman April 22 | £156.00 |
| Current Account:                         | £8,145.56   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Savings Account:                         | £4,931.11   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>TOTAL</b>                             | <b>£13,076.67</b>   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Clerk's salary (May 2022)                | £330.98   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Clerk's expenses (May 2022)              | £12.00  |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Clerk's expenses: postage                | £9.11   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Lengthsman (May 2022)                    | £156.00   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Defibrillator battery                    | £210.00   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Worcs Calc: Annual subs fees             | £225.99   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| LCVHC: hall hire May 2022                | £13.00  |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| LCS&SC: Jubilee funding                  | £100.00   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>TOTAL</b>                             | <b>£1,057.08</b>  |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| WDC: Jubilee funding                     | £100.00   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| WCC: Lengthsman April 22                 | £156.00   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| <b>Item 12, Correspondence</b>           |   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |
| Senior public rights of way officer, WCC | Notification that repair work will be undertaken at the steps/hand rail by the field at Well Furlong.   |                  |           |                  |           |              |                   |                           |         |                             |        |                           |       |                       |         |                       |         |                              |         |                           |        |                         |         |              |                  |                      |         |                          |         |