

BAYTON PARISH COUNCIL
Chairman Lester Miles, Vice Chair Jane Kemp, Richard Adams,
Richard Wakeford, Paul Tonks, David Burns, Tom George

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on **Tuesday**
14th JUNE 2022 in **BAYTON CHURCH** at 7.30pm

Agenda

1. **Apologies:** To receive apologies.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**
District Cllrs Reports
6. **Minutes:** To consider adoption of the minutes of the Annual meeting of the Council held on 10th May 2022 (attached).
7. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Noticeboard Bayton Common** – update.
 - c. **Siting of Seat** – update.
 - d. **Teme Wheels** -update.
 - e. **Footpath Gate Bayton** – update.
 - f. **Smartwater project** – update.
 - g. **Annual Parish Meeting 2023** – update.
 - h. **Police Charter** – quarterly review.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account - May 2022.
 - d. **Worcestershire County Association of Local Councils (WCALC)** – to agree to pay subs for 2022-2023 = £346.85 as circulated.
 - e. **Clerks Expenses 2021-2022** – to agree to pay £159.18 as circulated.
 - f. **Clerks Salary** – To cancel Standing Order and agree payments by cheque due to tax issues.
 - g. **Reserves Policy** – To agree as circulated.
 - h. **Budget review to 14th June 2022** (circulated)- to discuss.

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10. **Planning:**
 - a. Plans circulated since last meeting – **None.**
 - b. Decisions received since last meeting –
20/01818/FUL - Teddon Manor Farm, Clows Top, Kidderminster, DY14 9NQ - Change of Use and conversion of barn 2, to form 2(no.) holiday cottages – 3 bed and 2 bed units, amenity areas, pedestrian and vehicular access, and parking and turning area.
 - c. **Plans for comment on tonight –**
M/22/00599/FUL- Culverness Cottage, Clows Top, Kidderminster DY14 9NU – Change of use of land from agricultural to residential, extension of existing garage and the erection of an annex.

11. **Road report:**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.

12. **Standing Orders** – to adopt as circulated.
13. **Financial Regulations** – to review and discuss online banking.
14. **Code of Conduct 2022** – to agree to adopt as circulated.
15. **Risk Assessment** – to agree for Chair to sign as circulated.

16. **Coronation Corner Wall** - Working Party to report back to PC.

17. **20 is Plenty** – to discuss supporting this campaign.

18. **Diversity Policy** (circulated) – to discuss.
19. **GDPR Policies** – to discuss reviewing Policies.

20. **Correspondence for Information:**

CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
Teme Wheels – Invitation to Launch of Electric Vehicle – Burford Village Hall – 10am - 11th June 2022
MP Harriet Baldwin - Annual Report
Tenbury Town Council – Invite to training – June 2022
WCC - Authority Monitoring Report 2018-2020, including Local Aggregates Assessment
WCC – Worcestershire Minerals Local Plan – Receipt of Inspectors Report
20's plenty for Worcestershire - Zoom meeting 1st June at 6pm

21. **Clerks report on Urgent Decisions since last meeting**

Payment made - 24th May - Insurance – Confirmation of payment as agreed by email of £707.58 and commitment to Long Term Agreement for three years, ending 31st May 2025.
Audit – Publication of Accounts as required by Law.

22. **Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. **Date of next meeting: - TUESDAY 12h JULY 2022 – 7.30pm – Bayton Church**

24. **Meeting Closed.**

Signed *Sue Burrows* Date 9th June 2022
Clerk Sue Burrows