

# BAYTON PARISH COUNCIL

Chairman Lester Miles, Vice Chair Jane Kemp, Richard Adams,  
Richard Wakeford, Paul Tonks, David Burns, Tom George

## To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on **Tuesday 12<sup>th</sup> JULY 2022** in **BAYTON CHURCH** at 7.30pm

### Agenda

1. **Apologies:** To receive apologies.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**  
**District Cllrs Reports**
6. **Minutes:** To consider adoption of the minutes of the Annual meeting of the Council held on 14<sup>th</sup> June 2022 (attached).
7. **Progress reports** for information
  - a. **Maintenance Contract work** – update.
  - b. **Noticeboard Bayton Common** – update.
  - c. **Teme Wheels** -update.
  - d. **Footpath Gate Bayton** – update.
  - e. **Smartwater project** – update.
  - f. **Jubilee Event June 2022** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. To agree Bank Reconciliation for Current Account - June 2022.
  - d. **Grants Policy** – To agree as circulated.
  - g. **Sale of Seat** – update.
  - h. **Clerks Salary** – to agree payment.
10. **Planning:**
  - a. Plans circulated since last meeting – **None**.

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- b. Decisions received since last meeting – None.
  - c. **Plans for comment on tonight –**  
M/22/00869/LB - Lynbury, Bayton, Kidderminster, DY14 9LJ -Remove existing clay tile roof, insert membrane, reroof using clay tiles and ridge tiles to match  
M/22/00698/HP and M/22/00699/LB - The Old Post Office, Bayton, Kidderminster DY14 9LJ - Internal and external alterations including conversion of conservatory/garage extension to form kitchen and ancillary living accommodation. Installation of up to 24 photovoltaic panels in garden.
  - d. **Appeal - APP/J1860/D/21/3278289 - 20/02024/HP - Stone Cottage, Bayton, Kidderminster DY14 9LW - Bi-fold driveway gates (Retrospective)**
- 11. Road report:**
- a. **Lengthsman** –Monthly progress report.
  - b. Any problems to report.
- 12. Financial Regulations** – to agree as circulated.
- 13. Online Banking** – to agree policy as circulated.
- 14. Bank Mandate** – to agree signatories and Clerks role as Service Administrator only.
- 15. Police Survey 2022** – to agree as circulated.
- 16. Coronation Corner Wall** – update.
- 17. Correspondence for Information:**  
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.  
**Lunchtime Learning:** the new Worcestershire Household Support Fund – various dates for online meeting.  
**Malvern Hills Electoral Review** - Further Draft Proposals – comments by 9<sup>th</sup> August.  
**CALC** - Civility and Respect Newsletter  
**Police and Crime Commissioner** - Will my Estate Strategy meet your needs? – comments by 29<sup>th</sup> July.
- 18. Clerks report on Urgent Decisions since last meeting**  
**Payment made**  
**27<sup>th</sup> June** - Planning issues reported to MHDC Enforcement Team and Dist Cllr
- 19. Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 20. Date of next meeting: - TUESDAY 13th SEPTEMBER 2022 – 7.30pm – Bayton Church**
- 21. Meeting Closed.**

Signed *Sue Burrows* Date 7<sup>th</sup> July 2022  
Clerk Sue Burrows