

# Hill & Moor Parish Council

Clerk: Mrs Carole Hirst  
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Tel/ Text/ WhatsApp: 07496 252637

Address: 1a Church Walk, Stourport on Severn, Worcestershire. DY13 0AL

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## To Members of Hill & Moor Parish Council

You are duly summoned to attend the next meeting of Hill & Moor Parish Council to be held at 7.00pm on Thursday 1<sup>st</sup> September 2022 at Lower Moor Village Hall.

### AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **To receive Declarations of Interest:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

#### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

3. **Minutes:** To consider the approval of the minutes of the Parish Council meeting of the 7th July 2022
4. **District Councillors report:** For information
5. **County Councillors report:** For information
6. **To confirm appointment of new Parish Clerk and Responsible Finance Officer who started on 1<sup>st</sup> August 2022.**
7. **Parish Councillors reports:** Councillors may use this opportunity to report minor matters of information, give updates or report attendances not included elsewhere on the agenda.
8. **Progress reports:** for information
  - a) Review of actions from previous meeting
  - b) Playing Field & mowing
  - c) Play area
  - d) Flood / Drainage
  - e) Footpaths
  - f) Village Hall and Events Group VHEG
  - g) Landfill Site
  - h) Lengthsman

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- i) Newsletter items
- j) Urgent Decisions Group
- k) SWDP

## 9. Planning

- a) To discuss and comment on any current planning applications
- b) To receive Decision Notices
- c) To note or discuss Planning Correspondence, Information and Issues

## 10. Finance:

- A** To report on the financial situation of the Parish Council and to approve cheques for payment.
- B** To consider the Budget Monitoring Report to 31<sup>st</sup> July
- C** To note the bank reconciliation to 31<sup>st</sup> July
- D** To approve the £2000 budget towards fighting costs for Throckmorton Development SWDP.
- E** To consider Delegated Powers for regular contracted payments (ie Lengthsman, Clerk, Grounds Maintenance)
- F** To consider Website quotes for new PC website.
- G** To consider quote from D M Payroll for 2022/23 Internal Audit.
- H** To consider the 2022 Annual Agreement for hire of the playing field to Crowle Searchers (2021 fee £350)
- I** To approve extension of the Grounds Maintenance Contract with Smart Cut for a further year to cover 2022 and to agree to re-tender the Grounds Maintenance Contract for a further 3 years to commence for the 2023 cutting season.

## 11. To discuss adoption of the new Code of Conduct

## 12. Play Area Inspection Report

## 13. Community Transport Project

**14. Correspondence for Information:** To note items which have been circulated or will be available for inspection at the meeting.

**a Bishampton Solar Farm** – Traffic Management and Landscaping Plans for information

**b WCC - (C2012 Throckmorton Road, Hill and Moor) (Temporary Closure) Order 2022. Order made:** to close that part of C2012 Throckmorton Road from its junction with A44 Evesham Road to its junction with C2012 The Lea. **Reason:** Carriageway Patching by WCC

**c Weekly Fraud update from West Mercia Police - Economic Crime Unit - 09/08/2022**

## 15. Clerk's report

## 16. Summary of Councillors agreed actions

**17. Date of next meeting and items for next agenda:** To confirm the date of the next meeting and to raise items for future agendas. Current scheduled date: Thursday 6<sup>th</sup> October 2022

Signed:

*Carole Hirst*, Clerk to Hill and Moor Parish Council