



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend an ordinary meeting on
Thursday 29th September 2022 starting at 19:00 in
Catshill Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

C M Blake

Carol Blake

Clerk to the Council 20/09/2022

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. To consider any applications for Co-option - Jess Parry
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public.
 - 4.2 Worcs County Councillor for the Woodvale Division
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative.
5. Declarations of Interest
Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
7. Dispensations
To consider any written requests for dispensation from any Member
8. Previous minutes and matters arising from previous meetings_ To approve the minutes of the Parish Council meeting held on 28/07/2022 and Extraordinary Meeting held on 07/09/2022
9. Chairman's Report to include:
 - 9.1 Hedgehog Highway Project
 - 9.2 Cost of Living Crisis

9.3 Christmas Party Event

9.4 Project Officer update

10. Finance

10.1 To receive the payments and receipts report to 20/09/2022 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 20/09/2022		
Opening Cash Book balance		£105,685.54
Add receipts between 1 April - 20 Sept 2022	26,960.50	
Less payments between 1 April - 20 Sept 2022	-30,009.50	
Cashbook balance at 20 Sept 2022		£102,636.54
Bank statements at 20 Sept 2022		
Unity Trust Bank	104,667.47	
Soldo account	16.29	
Less unrepresented cheques, as list below	2,047.22	
Bank balances at 20 Sept 2022		£102,636.54

10.2 Citizens Advice Grant request

10.3 Lengthsman retiring

11. Items for discussion:

11.1 Remembrance Service Event

12. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

12.1 **Finance and Staffing Committee** Cllr P Baker

12.2 **Newsletter** Cllr P Masters

12.3 **Village Hall Report** – Cllr McEldowney

12.4 **Natural Networks Project** – Cllr Laniosh

13. **Date and time of next meeting**

Excerpt from accounts spreadsheet for September 2022

Sep-22		Description	Receipts	Payments Gross	Payments VAT	Payments Net
Talk Talk	v097	Office phone and broadband - Aug 2022		46.95		46.95
O2	v098	office mobile		14.74	2.46	12.28
Allen Farnsworth	v099	Lengthsman Aug 22		255.00		255.00
Water Plus	v100	Water Ivy Cottage Gardens		6.75		6.75
Royal Mail	v101	Licence fee		119.64	19.94	99.70
Heron Press	v102	Summer Newsletter		511.00	-	511.00
Sept Salaries	v103-105	Salaries		923.98	-	923.98
Meadowfields Ground Maintenance	v106	Maintain shrubs at gardens Aug 2022		237.60	39.60	198.00
Worcestershire County Council	R4	Lengthsman Refund July 2022	248.75			-
Worcestershire County Council	R5	Lengthsman Refund April 2022	213.75			-
Soldo	v107	Top up debit card		50.00		50.00
Soldo Card -Microsoft monthly fee	v108	Monthly fee		7.99		7.99
Soldo Card -Zoom monthly fee		Monthly fee		14.39	-	14.39
KOS	V109	Standard warranty and standard copy charge		50.40	8.40	42.00
			462.50	2,188.44	70.40	2,118.04
		Total for year to 31/03/2021	26,960.50	30,009.50	2,217.57	27,791.93

Councillors: B McEldowney (Chairman), P Baker,
P Masters, S Osman, B Laniosh