



BUSHLEY PARISH COUNCIL

Clerk contact details

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Clerk and RFO to Bushley Parish Council

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AGENDA

PARISH COUNCIL MEETING ON TUESDAY 25th OCTOBER 2022 AT 7.30 PM IN BVH MEETING ROOM

Before the start of the meeting any members of the public present are invited to speak and ask questions.

1. Apologies: to receive apologies and approve reasons for absence

2. Declarations of interest:

- i) Councillors Declaration of Disclosable Pecuniary Interest (DPI) and other Disclosable Interest (DI) regarding items on the agenda
- ii) Notification of changes to the register of interests.
- iii) To consider written request from councillors for the council to grant a dispensation for those with a DI, to take part in discussions or voting.

3. Minutes of Meeting: Tuesday 27th September 2022

Comments and Actions

4. County and District Councillor's Reports

To receive reports if available

5. Finance:

a) Approval of new expenditure –

Lengthsman September £130.60

Churchyard Mowing September £270.00

Clerk's salary for September £394.80 representing 35 hours @ £11.28 per hour, less PAYE for 3 months - £158 net. PAYE of £236.80

Replacement black ink cartridge(s) from Staples for Epson printer - either 502 @ £13.29 (£15.95 inc VAT) or 502XL @ £28.92 (£34.70 inc VAT)

Starboard Systems Ltd t/a Scribe Accounts already purchased as agreed at last meeting – Annual Subscription £228, Set Up Fee £147 making a total of £375. VAT payable is £75 therefore £450 paid

Quarterly Unity Bank Charges £18

b) Income received

28.09.22 Precept £5,500 (paid into Lloyds Bank account)

18.10.22 WCC Lengthsman £131.00 for August 2022

19.10.22 WCC Lengthsman £130.60 for September 2022

c) To re-consider closure of the Lloyds Bank account

d) Budget for 2023/24 – what does the Parish Council intend to do

6. Planning Applications

a) PROPOSED EXTRACTION OF SAND AND GRAVEL WITH RESTORATION USING SITE DERIVED AND IMPORTED INERT MATERIAL TO WETLAND, NATURE CONSERVATION AND AGRICULTURE (CROSS-BOUNDARY APPLICATION) ON LAND AT BOW FARM, BOW LANE, RIPPLE, WORCESTERSHIRE

b) Notification received that the above is to be considered at the Planning & Regulatory Committee on 31st October 2022

7. Internal Auditor

- a) To approve the appointment of a GAPTC internal auditor at a cost of £180 plus travelling expenses
- b) To agree the date of the inspection

8. Training

To approve the Clerk's enrolment on the The Society of Local Council Clerks (SLCC) online course – Introduction to Local Council Administration £120 + VAT

9. CALC

- a) To elect a Councillor representative for the Malvern Hills Area CALC – next Zoom meeting 08.12.2022
- b) Clerk's feedback from the Malvern Hills Area CALC Meeting on Zoom 18.10.2022

10. Annual Transparency Compliance

- a) Update councillor responsibilities
- b) Compliance of BPC website

11. Retirement of Chairman from BPC at the end of the year

- a) Recruitment of new councillor

12. Hedge Cutting

- a) Responsibility for the Churchyard Yew Hedges
- b) Responsibility for Unity Garden Hedge

13. Issues at Oxhey Cottages

- a) Clerk to report on latest correspondence on the demolished fence and flooding of garden/septic tank

14. Village Houses' Stopcocks

- a) Location and central plan

15. Avian Flu

- a) To discuss arrangements in Bushley

16. AOB identified.

17. Meeting closes

Date of next meeting: As below

29th November 2022 – Parish Council Meeting.