

BAYTON PARISH COUNCIL

Chairman Lester Miles, Vice Chair Jane Kemp, Richard Adams,
Richard Wakeford, Paul Tonks, David Burns, Tom George

To Members of Bayton Parish Council

You are summoned to attend **Bayton Parish Council Meeting** to be held on
Tuesday 8th NOVEMBER 2022 in **BAYTON CHURCH** at 7.30pm

Agenda

1. **Apologies:** To receive apologies.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**
District Cllrs Reports
6. **Minutes:** To consider adoption of the minutes of the Annual meeting of the Council held on 11th October 2022 (attached).
7. **Progress reports** for information
 - a. **Teme Wheels** -update.
 - b. **Coronation Corner Wall** -update.
 - c. **Memorial Service Coronation Corner** – update.
 - d. **BT Box lights replacement** – update.
 - e. **Elections 2023** – update.
 - f. **Silent Soldiers** – to discuss paintwork.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – July/August 2022.
 - d. **Bank Mandate** – update.
 - e. **Banking Policy** (circulated) – to agree as drafted.
 - f. **Budget Review and to discuss Precept for 2022-2023.**

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10. Planning:

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting –
M/22/00377/LB - Bank House, Bayton, Kidderminster, DY14 9LQ - Replace a number of single glazed, timber windows at Bank House and also the replacement and redesign of the three dormers on the rear elevation of the building. 7no. windows will be replaced in total.
21/01831/FUL - Woodside Farm, Beach Hay, Bayton, Kidderminster, DY14 9NE Proposal: Change of use/conversion of commercial unit and adjacent agricultural workshop to detached dwelling. Change of use of adjacent commercial unit to annex for proposed new dwelling.
- c. **Plans for comment on tonight** – None.
- d. **Breach of Planning Permissions in Parish** – update.

11. Road report:

- a. **Lengthsman** –Monthly progress report.
- b. **Lengthsman 2023-2024** – To agree to renew Contract for 2023-2024 subject to WCC providing funding.
- c. Any problems to report.

12. **Internal Auditor 2022-2023 Accounts** – To agree appointment as circulated.

13. Maintenance Contract –

- a. To agree to renew the Contract for 2023-2024 and to agree amount of Contract.
- b. To discuss work and management of Contractor.
- a. To agree for Maintenance Contractor to repaint BT Boxes as required.

14. **Mowing Contract** – To discuss Contract for 2023-2024.

15. **Coronation Corner Annual Tree Survey** (circulated) – to agree to price quoted from A Hope Tree Services.

16. **Coronation Corner Plants** – to discuss.

17. **Civility and Respect Project** (circulated) – to discuss signing up to the Pledge.

18. Correspondence for Information:

CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
Winter Provision Mapping- comments by 18th October
LA governor vacancy at Bayton CE Primary School
MHDC - School Uniform Recycle/Reuse schemes in Malvern Hills District – passed to Bayton School
MHDC - Polling district and polling station review
SWDP - Traveller and Travelling Showpeople consultation- comments by 13th December
SWDP – Public Review consultation – comments by 13th December

19. **Clerks report on Urgent Decisions since last meeting**

20. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. **Date of next meeting: - TUESDAY 10th JANUARY 2023 – 7.30pm – Bayton Church**

22. **Meeting Closed.**

Signed *Sue Burrows* Date 3rd November 2022

Clerk Sue Burrows