

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Tuesday 3rd January 2023
in Little Comberton Village Hall at 7.00pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 8th November 2022 (attached)
5. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways: Village gate/signs
 - c. Drainage: Orchard Drive
 - d. Trees: Red May replacements & Wellingtonia tree updates
 - e. Footpaths/PRoW: updates
 - f. Wild flower planting: updates
 - g. Queen Elizabeth II memorial: updates
6. **District and County Councillors' reports:** for information
7. **Planning**
8. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Bank reconciliation (iii) 18 December 2022
 - d) Proposal to approve expenditure up to £380.00 exc VAT for two village gates
 - e) Proposal to approve Budget & Precept request 2023/24
9. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
10. **Councillors' reports and items for future agendas**
11. **Date of next meeting:** Tuesday 7th February 2023

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 3rd January 2023
Detail Information as at 28th December 2022

Item 7, Planning

W/22/01053: The Manor House: Conversion of existing barns to single residential dwelling – *decision remains pending*

Item 8, Finance

a) Current Balances at 18th December 2022

Current Account:	£8,116.29
Deposit Account:	£4,933.00
TOTAL	£13,049.29

b) Payments to report:

WDC: Annual bin empty/clean Wick Rd (presented)	£100.34
Salary: November 2022 (presented)	£336.70
Expenses: November 2022 (presented)	£12.00
Expenses: Volunteer gifts (presented)	£58.82
LCVHT: November hall hire (presented)	£13.00
Expenses: Volunteer gifts	£15.59
B. Arrowsmith: Nov tasks	£156.00
Salary: December 2022	£336.70
Expenses: December 2022	£12.00
Expenses: Postage	£5.44
Back-pay 1/4/22-1/1/23: LGA salary award 2022	£234.00
K. Lloyd: Bi-annual grass-cut (ii)	£125.00
PCC: Bi-annual grass-cut (ii)	£125.00
WDC: bi-annual cleanse/empty dog waste bin	£100.34
TOTAL	£1,630.93

Income to report:

CCllr Hardman: Divisional funding (village gates)	£350.00
WCC: October lengthsman invoice	£143.00
TOTAL	£493.00

c) Bank reconciliation (iii) 18 December 2022: Documents attached for checks & verification

d) Proposal to approve expenditure up to £380.00 exc VAT for two village gates

e) Proposal to approve Budget & Precept request 2023/24: 2023-24 Tax base figures circulated 12/12/22

Item 9, Correspondence

Cotswold AONB	Request for completion of dark night skies survey – <i>Completed and forwarded 3/12/22</i>
West Mercia Police	Latest newsletter received with updates and staffing changes – <i>circulated via email</i> . Latest Autumn/Winter 2022 newsletter also received from SW Police: Rural & Business Crime (attached)
Margot Parker	Amanda Lane: New Village Hall lettings secretary – January 2023
Wychavon DC	New design code for Wychavon: Public consultations for the Wychavon Central area (Evesham, Pershore and surrounding areas) and Wychavon North areas (Droitwich Spa and surrounding areas) now live until 1 st February.