

**TO MEMBERS OF GREAT COMBERTON PARISH COUNCIL**

**You are duly required to attend the next meeting of the Parish Council to be held on Wednesday  
4<sup>th</sup> January 2023  
in Great Comberton Village Hall at 7.00pm**

**AGENDA**

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**  
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Wednesday 2<sup>nd</sup> November 2022. (attached)
5. **Progress reports:** for information
  - a. Lengthsman
  - b. Highways
  - c. Police
  - d. Footpaths/PRoW
  - e. War Memorial
  - f. Conservation Area Character appraisal
  - g. Rooftop Housing
  - h. Quay Lane
6. **Brailles Orchard**
7. **Allens caravans**
8. **District and County Councillors' reports:** for information
9. **Poppy wreath: Remembrance Sunday 2024**
10. **Planning**
11. **Finance**
  - a) Current Balances
  - b) To consider payments to be made as on the attached list
  - c) Bank reconciliation (iii): 18 December 2022
  - d) Proposal to approve 2023/24 budget & resultant precept request
12. **Broadband:** Report from Cllr Hamilton
13. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
14. **Councillors' reports and items for future agendas**
15. **Date of next meeting:** Wednesday 1<sup>st</sup> March 2023  
Nicola Harding  
Clerk to the Parish Council

**Meeting Wednesday 4<sup>th</sup> January 2023**  
**Detail Information as at 29<sup>th</sup> December 2022**

<b>Item 5, Progress reports</b>	<p>a. <i>Lengthsman</i>: November tasks: Gully grates cleared, footway siding completed, headwalls cleared, signage cleaned. December timesheet pending.</p> <p>b. <i>Highways</i>: Further updates requested from WCC: no response to date</p> <p>c. <i>West Mercia Police</i>: Safer Neighbourhoods Team &amp; Rural Watch: latest newsletters received and circulated, outlining updates and staffing changes from the local teams.</p> <p>d. <i>Footpaths/PRoW</i>: Any items to note</p> <p>e. <i>WM</i>: Stonemasons of Worcester have attended to make good the mortar flaunch on the rear of the memorial, and at the request of SO, have put some mortar into the fissures on the front face to reduce the impact of existing cracks. The WMT have noted that the stonemasons appear to have made an excellent job, particularly in incorporating the original carving and are very pleased to see the project completed so well.</p> <p>Grant funding has been received and the charity will now expect to see annual updates to demonstrate that monitoring and/or maintenance are being undertaken. Guidance available at:  <a href="http://www.historicengland.org.uk/images-books/publications/conservation-repair-management-war-memorials">www.historicengland.org.uk/images-books/publications/conservation-repair-management-war-memorials</a></p> <p>f. <i>Conservation Area Character appraisal</i>: Any further updates to share.</p> <p>g. <i>Rooftop Housing</i>: Any updates requested from KB.</p> <p>h. <i>Quay Lane</i>: No further updates at present.</p>																						
<b>Item 6, Brailles Orchard</b>	Updates from informal meeting on 19 <sup>th</sup> December 2022.																						
<b>Item 7, Allens caravans</b>	Discussion further to Cllr Inglis' email 11/11/22.																						
<b>Item 9, Poppy wreath</b>	Remembrance Sunday 2023.																						
<b>Item 10, Planning</b>	<p><b>W/22/01898/FUL: Newfarm House</b>, Russell Street - change of use of land for domestic purposes and retention of storage barn and container (retrospective) <i>decision pending</i></p> <p><b>W/22/01179/HP: Valley House</b>: Demolition of detached garage and erection of new garage and office/studio – <i>application approved</i></p>																						
<b>Item 11, Finance</b>	<p>a) Current Balances at 18<sup>th</sup> December 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Community Account</td> <td style="text-align: right;">£6,764.50</td> </tr> <tr> <td>Business Account:</td> <td style="text-align: right;">£1,771.18</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£8,535.68</b></td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Stonemasons of Worcester: (<i>final balance presented</i>)</td> <td style="text-align: right;">£1,350.00</td> </tr> <tr> <td>Fisher German (<i>Brailles rent (i) presented</i>)</td> <td style="text-align: right;">£112.50</td> </tr> <tr> <td>Salary (Nov &amp; Dec 22)</td> <td style="text-align: right;">£561.16</td> </tr> <tr> <td>Expenses (Nov &amp; Dec 22)</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>B. Arrowsmith: Nov LM tasks</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td>Salary: Local Government Association: Salary award 22</td> <td style="text-align: right;">£195.03</td> </tr> <tr> <td colspan="2"><i>(Back-pay 1/4/22-1/1/23) attached</i></td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>£2,398.69</b></td> </tr> </table> <p>c) Bank reconciliation (iii): 18 December 2022: Documents attached for checks and verification ahead of the meeting.</p> <p>d) Proposal to approve 2023/24 budget &amp; resultant precept request: Tax base figures and calculations forwarded 9/12/22</p>	Community Account	£6,764.50	Business Account:	£1,771.18	<b>TOTAL</b>	<b>£8,535.68</b>	Stonemasons of Worcester: ( <i>final balance presented</i> )	£1,350.00	Fisher German ( <i>Brailles rent (i) presented</i> )	£112.50	Salary (Nov & Dec 22)	£561.16	Expenses (Nov & Dec 22)	£24.00	B. Arrowsmith: Nov LM tasks	£156.00	Salary: Local Government Association: Salary award 22	£195.03	<i>(Back-pay 1/4/22-1/1/23) attached</i>		<b>TOTAL</b>	<b>£2,398.69</b>
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### Item 13, Correspondence

Cotswold AONB	Request for completion of dark night skies survey – Completed by KC
Wychavon DC	<p>New design code for Wychavon: Public consultations for the Wychavon Central area (Evesham, Pershore and surrounding areas) and Wychavon North areas (Droitwich Spa and surrounding areas) now live until 1<sup>st</sup> February. The design code will set standards for how buildings, streets and public spaces in Wychavon should look and feel.</p> <p><a href="https://communities.createstreets.com/WychavonCentral">https://communities.createstreets.com/WychavonCentral</a></p> <p>As part of the process, the DC want to hear from those who live in the area which buildings and places you like (or don't) and if they're appropriate for the area. The consultation map can be found here:</p> <p><a href="https://communities.createstreets.com/WychavonCentral">https://communities.createstreets.com/WychavonCentral</a></p>
Senior Farm Environmental Adviser: Farming and Wildlife Advisory Group South West	Request for any objections to woodland management on Bredon hill at Woollas Hall, in terms of intention to implement some structure to the management of the woodlands. <i>Further information requested and circulated.</i>