

BAYTON PARISH COUNCIL

Chairman Lester Miles, Vice Chair Jane Kemp, Richard Adams,
Richard Wakeford, Paul Tonks, David Burns, Tom George

To Members of Bayton Parish Council

You are summoned to attend **Bayton Parish Council Meeting** to be held on
Tuesday 10th JANUARY 2023 in **BAYTON CHURCH** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**
District Cllrs Reports
6. **Minutes:** To consider adoption of the minutes of the Annual meeting of the Council held on 8th November 2022 (attached).
7. **Progress reports** for information
 - a. **Teme Wheels** (circulated) – to note withdrawal of bus service by Charity.
 - b. **Coronation Corner Wall** -update.
 - c. **BT Box lights replacement** (circulated) – to discuss electrical checks and note payment.
 - d. **Silent Soldiers** – update.
 - e. **Coronation Corner Annual Tree Survey** (circulated) – to note report and payment made.
 - f. **Maintenance Contractor** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – October/November 2022 as circulated.
 - d. **Audit Review** (circulated) – to agree.
 - e. **Bank Mandate** – update.
 - f. **Banking Policy** (circulated) – to discuss.
 - g. **Budget Review/to agree Precept for 2022-2023** (circulated).

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10. **Planning:**
 - a. Plans circulated since last meeting – **See item 14.**
 - b. Decisions received since last meeting –
21/00490/LB - Somerville Barn, Bayton, Kidderminster DY14 9LL - To replace window with glazed door and windows.
M/22/00698/HP associated ref - **M/22/00699/LB - The Old Post Office, Bayton, Kidderminster DY14 9LJ** - Internal and external alterations including conversion of conservatory/garage extension to form kitchen and ancillary living accommodation. Installation of up to 24 photovoltaic panels in garden.
M/22/01203/HP - 3 Clows Top Road, Bayton, Kidderminster DY14 9NB - Erection of single storey extensions with associated alterations
M/22/01240/HP - Church Cottage, Bayton, Kidderminster, DY14 9LP - Single storey rear extension to provide additional bedroom and garden room.
M/22/01402/LB Associated Ref:M/22/01401/HP - The Mill House, Bayton, DY14 9LE - New build enclosure over existing swimming pool & replacement plant and changing rooms
 - c. **Plans for comment on tonight – None.**
 - d. **Enforcement queries in Parish – update.**
11. **Road report:**
 - a. **Lengthsman –**Monthly progress report.
 - b. **Problems to report.**
12. **Clerk Salary increase** (circulated) – to note increase and agree arrears due from 1st April 2022.
13. **Correspondence for Information:**

CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
MHDC - 6 Month Rule and Elections
MHDC - Small grants available for Warm and Welcoming spaces in Malvern Hills district
MHDC - Event Information - Investment in your Farm Innovation Pathway
Lacon Childe School - National Careers Week March 2023 - can your business help?
14. **Clerks report on Urgent Decisions since last meeting**

Payments made – 12th December –
Clerks Salary, Mr D Nunn (LM payment), Adrian Hope Tree Services, Mr N Williams (BT Box electrics).
Plans circulated by email -
15th November - M/22/01402/LB Associated Ref:M/22/01401/HP - The Mill House, C2096 Bayton, Bayton, Worcestershire, DY14 9LE -New build enclosure over existing swimming pool & replacement plant and changing rooms
M/22/01634/TPOA - Mission Room Clows Top - Undertake tree works, as detailed on application form and in any accompanying information.
6th December - M/22/01656/FUL - Culverness Cottage, Clows Top, Kidderminster, DY14 9NU - Change of use of a parcel of land from agricultural to residential and formation of a new access to the highway.
22nd November – Report to MHDC Enforcement Officer regarding building work in Clows Top.
15. **Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
16. **Date of next meeting: - TUESDAY 14th FEBRUARY 2023 – 7.30pm – Bayton Church**
17. **Meeting Closed.**

Signed *Sue Burrows* Date 4th January 2023
Clerk Sue Burrows