

Annual Meeting of Residents

Severn Stoke & Croome D'Abitot Parish

Wed **24th May 2023**, 7.30pm
Meeting at St Denys' Church, Severn Stoke



Date of publication of this notice: 3rd May 2023

Residents and Councillors, Notice is hereby given that the annual meeting of residents of Severn Stoke and Croome d'Abitot parish areas will be held on Wednesday **24th May 2023 at 7.30pm** at St Denys' Church, Severn Stoke village. Lisa Stevens, Clerk & Resp. Financial Officer, 07950256363, severnstokeandcda@gmail.com

This is a meeting of the parish electors organised by the Parish Council. Electors (residents) freely contribute to the agenda. This meeting is an opportunity to celebrate local activities and debates current issues. It is an opportunity for parishioners on the Electoral Roll to raise any matters of concern to them that relates to their local community. It would be helpful to have written notice of any matters to be raised but it is not essential. (Annual Parish Meetings must be held between 1st March and 1st June each year).

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| a. | Introductions, points of order and nomination of a Chair for the meeting.
(Nb this does not have to be a member of the parish council) |
| b. | To consider any apologies for absence and declarations of interest. |
| c. | Open Forum – residents may raise any matter that they wish to talk about without notice. |
| d. | |

Severn Stoke Parish Hall
Parish Council led discussion on the future of the parish hall.



To include a presentation of the options, suggested locations and restrictions/conditions associated with future lease, submitted by Savills (land agent) and St Monica Trust (land owners).....

....as received by the Parish Council (lessee of the current parish hall site) and Hall Management Committee.

AOB and closing questions.

Close of resident's meeting and opening of Parish Council meeting.

Parish Council to resume Chairmanship of the meeting.

1	Cllr's declarations of interest if required.
2.	Parish Council General Finance and Admin - <i>To discuss and formulate Motions not requiring written notice.</i> a. To consider/ to approve payment of outstanding accounts May 2023. Ie to confirm final amounts as previously published for parish council agenda 10 th May 2023. Appendix 1. b. To receive the draft audit paperwork for the 2022/2023 financial year.
3.	Date of next parish council meeting. Wed 14th June, 7.30pm. Finance Committee with full parish council present. At Croome SOQ meeting room.

Appendix 1. Items for payment May 2023 outstanding:

Mr Simon Bott	Lengthsman invoice April 2023	April Worksheet	Invoice due five days after date of publication of this agenda. Not more than £350.
Mr Simon Bott	Parish Hall Mowing April 2023. £45 per cut, usually two cuts in spring summer per month. Plus one off payment towards fuel expenses of £20 pa as per contract.	April cuts	Invoice due five days after date of publication of this agenda. Not more than £350.
Andy's Loos	Toilet for church fete June 2023. 30/6/23-2/7/23. Booking through Jane Hall		£145 plus VAT
Npower (took over from EON)	Electricity bill for street lighting at Severn Stoke, Stonall Close.	Quarterly invoice	No more than £150 plus VAT
BHIB	Annual Parish Council Insurance package (reduced premium - three year contract)	Annual	£497.73
National Trust	Hire of the S.O.Q Building	Half yearly	Invoice due end of May 2023.
Malvern Hills District Council	Garden Waste Collection Service 23/24 Renewal for Parish Hall x 2 bins. Direct Debit to be taken on or around 1st or 15th May dependent on when your renewal date.	Annual. Email confirmation Tue, 28 Mar, 11:42	£150.00
Mrs Lisa Stevens	Expenses May 2023	Monthly worksheet	To be confirmed 24th May.
Mrs Lisa Stevens	Clerk wage April 2023	Month 2	£311.84