

**To Members of Upper Arley Parish Council**

**17<sup>th</sup> January 2023**

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Tuesday 24<sup>th</sup> January 2023 at Shatterford Village Hall commencing at 7.00 p.m.

**AGENDA**

- 1. Apologies:** To receive apologies and to approve reasons for absence.
- 2. Co-Option:** Any update on the casual vacancy for Pound Green Ward.
- 3. Staffing Committee:** Members are asked to elect a Councillor to the Staffing Committee.
- 4. Declarations of Interest:**
  - a) Register of interests: Councillors are reminded of the need to update their register of interests
  - b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 5. Community Policing:** To receive any report from the Local Policing Team.

**The meeting will be adjourned for Public Question Time.**

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

**The meeting will be reconvened to conduct the items of business listed below: -**

**6. Dispensations:** To consider any requests to grant a dispensation for Agenda items.

**7. Minutes:** To consider approval of the minutes of the Parish Council meeting held on Tuesday 6<sup>th</sup> December 2022 Arley Memorial Hall (enclosed).

**8. District and County Council Matters:** To receive any report from County or District Council representatives.

**9. Service Reports:**

a) Lengthsman: Any report on Lengthsman work (timesheet to be circulated).

b) Streetlights: Update from Clerk on repairs and structural survey for streetlights.

**10. Highways Issues:** Members are asked to discuss the Mad March Hare Cycle Race scheduled to take place on the 26<sup>th</sup> of March 2023 and decide on any representation they may wish to make to County Highways. Any other reports of Highway matters.

**11. Financial Report and Payment of Accounts**

a) Bank Balances at the 14<sup>th</sup> January 2023

Lloyds Treasurers Account	£1,597.83
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£25,698.88

b) To approve payments to be made as listed below:

Salaries	£558.11	BACS
HMRC	£45.80	BACS
Admin Expenses (January)	£85.25	BACS
Lengthsman and litter contract	336.00	BACS
Grounds work	£696.00	BACS

c) To ratify the following payments

Toilet Contract 1.1.23	£166.66	SO
Coverplan (laptop)	£9.50	DD
Salaries (December)	£558.11	BACS
Admin Expenses December 2022	£108.40	BACS

d) Parish Precept: Members are asked to make a decision on the amount of Parish Precept to be set for the 2023-2024 financial year (sample precept modelling enclosed).

**12. Planning and Development Control:**

a) Planning Applications Received

22/1009/HOU Woodcot Deep Trimpley Lane Shatterford  
Erection of detached carport

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

None

**13. Clerk's Report:** Clerks report on ongoing items.

**14. Correspondence for Information:** To note correspondence received. Correspondence will be available from the Clerk on request.

**15. Councillor's Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

**16. Date of Next Meeting:** The next meeting will take place on Tuesday 28<sup>th</sup> February 2023 at Arley Memorial Hall commencing at 7.00 p.m.



Signed.....

Clerk to Upper Arley Parish Council

**Dates for your Diary:**

Monday 27<sup>th</sup> March 2023 – Parish Council Meeting – Pound Green and Button Oak Community Hall – 7.00 p.m.

Tuesday 25<sup>th</sup> April 2023 – Parish Council Meeting – Shatterford Village Hall – 7.30 p.m.

Thursday 4<sup>th</sup> May 2023 – Parish Council Elections