

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

You are duly requested to attend the next meeting of the Parish Council to be held on
Tuesday 7th February 2023
in Little Comberton Village Hall at 7.00pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 3rd January 2023. (attached)
5. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways/Drainage
 - c. Trees
 - d. Footpaths/PRoW
 - e. Queen Elizabeth II memorial
6. **Airband**
7. **Cllr recruitment**
8. **District and County Councillors' reports:** for information
9. **Planning**
10. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Proposal to approve quotation from lengthsman for village gates installation @ £100.00
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** To be agreed

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 7th February 2023
Detail Information as at 31st January 2023

Item 5, Progress reports	<p>a. Lengthsman: Request from parishioner for lengthsman to check/clear debris accumulating at the gullies and adjacent areas at Pershore Road end of Orchard Drive. Village gates installation – date to be confirmed.</p> <p>b. Highways/Drainage: Updates WCC - Local works / footways were involved at Pershore Road end of Orchard Drive and upgraded 2 eyelet gullies to gully pots in 2021. The Drainage Team were involved with investigation works only. Proposal to carry out a new survey to check the system downstream, as there may have been issues with a ditch in previous years. <i>No further update at present.</i></p> <p>c. Footpaths/PRoW: <i>Updates attached.</i></p> <p>d. Trees: Replacement red may tree purchased and replaced. Tree Warden has attended to other recently planted trees and those requiring pruning in the Parish.</p> <p>e. Queen Elizabeth II Memorial: Details of existing/new planter measurements, potential locations and costings to be discussed/agreed.</p>																								
Item 6, Airband	Updates & progress for discussion.																								
Item 7, Cllr recruitment	Promotion of Cllr recruitment events received from Calc for discussion.																								
Item 9, Planning	W/22/01053: The Manor House: Conversion of existing barns to single residential dwelling – <i>decision remains pending.</i>																								
Item 10, Finance	<p>a) Current Balances at 1st February 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£6,958.08</td> </tr> <tr> <td>Deposit Account:</td> <td style="text-align: right;">£4,935.75</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£11,893.83</td> </tr> </table> <p>b) Payments to report:</p> <p><i>*presented</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">*Clerk's expenses: Replacement defibrillator pads</td> <td style="text-align: right;">£123.54</td> </tr> <tr> <td>*Clerk's expenses: Tree replacement Wick Rd</td> <td style="text-align: right;">£25.20</td> </tr> <tr> <td>*Clerk's expenses: Village gates</td> <td style="text-align: right;">£404.40</td> </tr> <tr> <td>Salary: January 2023</td> <td style="text-align: right;">£362.70</td> </tr> <tr> <td>Expenses: January 2023</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Lengthsman: January work plan</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£1,083.94</td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC: Lengthsman work plan – November 2022</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td>WCC: Lengthsman work plan – December 2022</td> <td style="text-align: right;">£130.00</td> </tr> </table> <p>c) Proposal to approve quotation from lengthsman for village gates installation @ £100.00</p>	Current Account:	£6,958.08	Deposit Account:	£4,935.75	TOTAL	£11,893.83	*Clerk's expenses: Replacement defibrillator pads	£123.54	*Clerk's expenses: Tree replacement Wick Rd	£25.20	*Clerk's expenses: Village gates	£404.40	Salary: January 2023	£362.70	Expenses: January 2023	£12.00	Lengthsman: January work plan	£156.00	TOTAL	£1,083.94	WCC: Lengthsman work plan – November 2022	£156.00	WCC: Lengthsman work plan – December 2022	£130.00
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Item 11, Correspondence

West Mercia Police	The local police team have requested completion of a new Police/Parish contract with up to 3 new priorities you feel need addressing in the Parish. <i>Current Parish priorities: speeding, fly-tipping and theft from dwellings.</i>
WCC	Details of 2023-24 budget briefing and impact upon Parish/Town Councils received from WCC for information – <i>circulated.</i>
CPRE	Details received of Star Count event scheduled for 17 th -24 th February 2023. <i>Circulated.</i> Request for submissions to be completed free via: www.cpre.org.uk/starcount