

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL
You are duly requested to attend the next meeting of the Parish Council to be held on
Tuesday 7th March 2023
in Little Comberton Village Hall at 6.30pm

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 7th February 2023. (attached)
5. **Progress reports:** for information
 - a. Lengthsman
 - b. Highways: drainage
 - c. Queen Elizabeth II memorial planters
6. **District and County Councillors' reports:** for information
7. **Elections**
8. **Sewage**
9. **Planning**
10. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Banking arrangements
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** To be agreed: Annual Meeting of the Parish Council to be held between 9th-23rd May 2023.

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 7th March 2023
Detail Information as at 28th February 2023

Item 5, Progress Reports	<p>a. Lengthsman: Updates from February work plan (attached)</p> <p>b. Highways: Updates have been passed to WCC's specialist contractor to carry out a new survey to establish the full layout of the drainage system for the area on the Pershore Road end of Orchard Drive and any defects that need addressing. Once a survey is completed, WCC will look at programming and carrying out any necessary works.</p> <p>c. Queen Elizabeth II memorial planters: Updates</p>																								
Item 7, Elections	<p>Details of 4th May 2023 elections process received from Wychavon District Council - guidance for candidates received from WDC: <i>circulated 19/2/23</i></p> <p>Further information available from the elections team via: elections@wychavon.gov.uk https://www.wychavon.gov.uk/elections</p>																								
Item 8, Sewage	Sewer blockage on land adjacent to Little Comberton & works on land between Little Comberton & Bricklehampton.																								
Item 9, Planning	W/22/01053: The Manor House: Conversion of existing barns to single residential dwelling – <i>decision remains pending.</i>																								
Item 10, Finance	<p>a) Current Balances at 28th February 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£6,813.98</td> </tr> <tr> <td>Deposit Account:</td> <td style="text-align: right;">£4,935.75</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£11,749.73</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary: February 2023</td> <td style="text-align: right;">£362.70</td> </tr> <tr> <td>Expenses: February 2023</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Expenses: Postage</td> <td style="text-align: right;">£2.90</td> </tr> <tr> <td>Lengthsman: February 23 work plan</td> <td style="text-align: right;">£156.00</td> </tr> <tr> <td>Lengthsman: Village gates installation</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>Village hall hire: Feb 2023</td> <td style="text-align: right;">£13.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£646.60</td> </tr> </table> <p>Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC: LM work plan January 2023</td> <td style="text-align: right;">£130.00</td> </tr> <tr> <td>HMRC: VAT refund 2022/23</td> <td style="text-align: right;">£268.60</td> </tr> </table> <p>c) Banking arrangements: Lloyds paperwork to be completed by all signatories.</p>	Current Account:	£6,813.98	Deposit Account:	£4,935.75	TOTAL	£11,749.73	Salary: February 2023	£362.70	Expenses: February 2023	£12.00	Expenses: Postage	£2.90	Lengthsman: February 23 work plan	£156.00	Lengthsman: Village gates installation	£100.00	Village hall hire: Feb 2023	£13.00	TOTAL	£646.60	WCC: LM work plan January 2023	£130.00	HMRC: VAT refund 2022/23	£268.60
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Item 11, Correspondence

Wychavon DC	Design Code: Extension of public consultation to 31 st March 2023. https://communities.createstreets.com/WychavonCentral
Wychavon DC	<p>Another round of the Wychavon Community Legacy Grant scheme has been agreed. Applications for a slice of the £1million available will be open to all parish and town councils. There will be a more targeted approach than in previous rounds with priority given to applications from parishes that have not previously received a Community Legacy Grant and that have experienced high levels of housing growth, and also to parishes where there are significant gaps in key community assets.</p> <p>WDC will also give priority to ambitious projects that will have a significant and lasting impact on one or more of their strategic goals. Expressions of interest will open in early 2024 & more details are available via an online briefing on 30 March at 6.15pm via Teams.</p>
Wychavon DC	Confirmation received that funding will be available to mark the King's Coronation in May 2023. Application forms to be circulated to Parish/Town Councils for completion. Road closure requests to be completed and forwarded to WDC by 20 March.