

BAYTON PARISH COUNCIL

Chairman Lester Miles, Vice Chair Jane Kemp, Richard Adams,
Richard Wakeford, Paul Tonks, David Burns, Tom George

To Members of Bayton Parish Council

You are summoned to attend **Bayton Parish Council Meeting** to be held on
Tuesday 14th MARCH 2023 in **BAYTON CHURCH** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**
District Cllrs Report
6. **Minutes:** To consider adoption of the minutes of the meeting of the Council held on 14th February 2023 (attached).
7. **Progress reports** for information
 - a. **Coronation Corner Wall** -update.
 - b. **Maintenance Contractor** – update and to agree payment as per invoice circulated.
 - c. **Parking issues in Bayton and Clows Top** – update.
 - d. **May 2023 Elections (circulated)** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – February 2023 as circulated.
 - d. **Bank Mandate** – update.
10. **Planning:**
 - a. Plans circulated since last meeting – **None**.
 - b. Decisions received since last meeting –
 - c. **Plans for comment on tonight** –
M/23/00126/HP - Tansy Fields, Clows Top, Kidderminster DY14 9NN – Side and rear single storey extensions.

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- Tree work in Conservation area - M/23/00286/CAN 1 Clows Top Road Bayton Kidderminster DY14 9NB
Undertake tree works, as detailed on application form and in any accompanying information.
- d. **Enforcement queries in Parish** – update.

 11. **Road report:**
 - a. **Lengthsman** –Monthly progress report.
 - b. **Problems to report.**

 12. **Litter signs for Parish** – request from Bayton resident.

 13. **BT Boxes maintenance** – to discuss costs as circulated.

 14. **Coronation of King Charles 111** –
To agree that the Council, in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
 - a. To agree to purchase 108 personalized King Charles III Mugs as circulated by email for Bayton Parish children aged 16 and under. Cost to be agreed when design is agreed at meeting.
 - b. To agree to purchase 108 plain boxes at a cost of £43.20 (exc vat).

 15. **Correspondence for Information:**
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
Community First online AGM -Tuesday 4th April – 10.30 -11.45

 16. **Clerks report on Urgent Decisions since last meeting**
Payments –7th March - Clerks Salary.

 17. **Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

 18. **Date of next meeting: - TUESDAY 11th APRIL 2023 – 7.30pm – Bayton Church**

 19. **Meeting Closed.**

Signed *Sue Burrows* Date 9th March 2023
Clerk Sue Burrows