

Tutnall & Cobley Parish Council

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B60 2LD

Dear Parishioner

3 June 2009

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 9 June 2009** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 To receive apologies and to approve reasons for absence.**
- 2 DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 Minutes:** To consider the approval of the minutes of the meetings of the Council on 14 April 2009 (attached).
- 4 PROGRESS REPORTS FOR INFORMATION:**
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**

5 CORRESPONDENCE FOR INFORMATION - and will be placed in a folder for Councillors to inspect at the meeting.

a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on: Planning Committee Minutes of 18 May 2009. Standards Committee Minutes 31 March 2009 and Agenda 20 May 2009. Local Development Framework Working Party Minutes 16 March 2009

b) Bromsgrove DC: Budget Jury: Notification from Rebecca Dunne, Senior Corporate Policy & Performance Officer, that recruitment of participants (residents) starts from 1 June.

c) New mileage rates for Parish Councillors:

Per Mile	451-999cc	1000-1199cc	1200cc and over
First 8,500	42.9p	47.7p	60.1p

d) Worcestershire County Council: Monarch' Way Walking Trail: Waymark discs should not be removed as trail is endorsed by WCC.

e) Worcestershire CC: Midsummer Night's Dream at Worcester Woods Country Park 13 August.

f) CALC: Power of Well-being Basic Facts: enclosed for Members' consideration.

g) CALC: Possible changes to the administration of Concessionary Travel: enclosed for Members' consideration.

h) Mencap: Donation request towards their Worcestershire Pathway scheme.

6 PLANNING MATTERS:

a) **Applications for Consideration:**

09/0397 Sunny Bank Farm, Stoney Lane: New rudimentary 3m wide farm track comprising cellular grass paving system and alterations to hard-standing.

b) **Approvals:** None received to date

c) **Refusals:** None received to date.

d) **Planning Matters:**

08/0819 High Bank, Hewell Lane: Appeal by Christine Pascal to be decided by exchange of written statements and a site visit by an Inspector. Further comments to be sent by 17 June. The PC had no objections to the two storey side extension. Awards for All: Letter dated 28 May advising application for projector and screen was unsuccessful as 'there have been more applications than money available'. To consider whether projector and screen need to be purchased or pursue other funding.

7 HOUSING NEEDS SURVEY: Feedback from Parish Walkabout on 1 June. To give consideration to setting-up a working group to meet in July to progress options.

8 LENGTHSMAN SCHEME: To consider outstanding issues.

9 HIGHWAYS MATTERS:

Church Lane: Adoption: The school is finding out about the Church's position.

Grange Lane: Additional correspondence received from residents

To consider outstanding issues.

10 FINANCE: to consider

a) **Bank Balances:** as at 31 May 2009 Current Account £8,813.98
23 December 2008 Deposit Account £3,782.86
Total Balance £12,596.84

b) **Receipts:** Co-op Bank: Interest 5 May 2009 £ 0.88

c) **Payments for Approval:**

Simon Skeys: Lengthsman Scheme: April	£168.00	
May	£168.00	£ 336.00
Came & Company: Parish Council Norwich Union Insurance June 09		£ 309.54
Patricia Butts: Internal Audit fee		£ 125.00
M H Jones: Barn Dance Caller for 20 June 2009		£ 100.00
Steve Cooper: P3 expenses		£ 99.00
Worcestershire CALC:		
CALC Service Charge + NALC Affiliation Fee		
£259.08 + £34.07 VAT	£293.15	
Clerks' Gathering 28 January 2009	£ 7.50	
Clerks' Gathering 23 April 2009	£ 7.50	£ 308.15
B Ascott: Pig Roast: May Day (previous cheque cancelled)		£ 575.00
B Ascott: Pig Roast: Barn Dance 20 June 2009		£ 280.00
Helen Davies: Clerk's Remuneration:		
Salary £737.90 Expenses £208.25		£ 946.15
HM Revenue & Customs:		£ 184.48
Brookfield Contract Services: Mowing Footpaths 18 & 19		<u>£ 24.00</u>
	Total	£ 3,287.32

d) **Un-presented Cheques:** None as Joslyn Catering (£575) reissued as above.

e) **Internal Audit Report:** No significant areas for improvement or weaknesses were identified.

f) **Local Council Administration Charles Arnold Baker:** New edition published – @ £53.60 if order placed through CALC by 12 June. To consider purchase.

g) **Finance Items - Proposed and Seconded:**

11 **QUALITY PARISH STATUS:** To consider the production of a quarterly newsletter. A couple of leaflets about the scheme are enclosed for Members' information.

12 **BARN DANCE:** Arrangements

13 **PARISH WALKS:**

14 **MARIE CURIE CANCER CARE'S BLOOMING GREAT TEA PARTY from 12 June to 12 July:**

15 **BORDESLEY PARK HOUSING SCHEME:** Further correspondence from Peter McHugh with suggested letter to be submitted the Leaders of WCC and BDC and MP; enclosed for Members' consideration.

16 **BROAD GREEN FENCING:** Brought forward from a previous meeting.

17 **REPORTS FOR INFORMATION** (Items raised for decision will appear on the agenda for the next meeting.)

- a) **DISTRICT COUNCILLOR**
- b) **FOOTPATH WARDEN**
- c) **TREE WARDEN**
- d) **COMMUNITY HALL**
- e) **CHARITIES**

18 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

19 **DATE OF NEXT MEETING:**
There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 7.20 pm on Tuesday 14 July 2009.