

EASTHAM PARISH COUNCIL
John Inge (Chairman), Geoff Brookes, Mike Adams,
Cyril Norman, Joyce Horsfall, Peter Moseley, Mike Dowling

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Meeting** to be held at
8.00pm on Tuesday 31st August 2010 at Eastham Memorial Hall

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal interests in items on the agenda and their nature.
 - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes** To consider adoption of the minutes of the Meeting of the Council held on 25th May 2010 (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports for Information:**
 - a. **BT Box/Shelter** – update.
 - b. **Memorial Hall** – update.
7. **Reports on Meetings attended by Clerk or Councillors:**
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for May, June, July 10 to be viewed and signed. (Investment and Current Account).
 - d. Budget Review to 31st July 10 (circulated).
 - e. External Auditors Report.

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9. Planning:

- a. Plans circulated since last meeting – none.
- b. Decisions received since last meeting –
10/00331/FUL + 10/00401/LBC – Lower Bank Farm, Eastham – Conversion to barns to two dwellings with car port between.
10/00697/CHA – Lower Bank, Eastham – Application for a non-material amendment following a grant of planning permission – 09/00586/HOU.
- c. Plans for consideration tonight – None.
- d. Planning queries – update.

10. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report –
- c. Update on outstanding queries –
 - Highwood Road resurfacing and barrier
 - New Road – erosion of sides.
 - Corner by Memorial Hall – condition of verge.

11. Standing Orders (circulated) – to agree to adopt new Orders as amended.

12. Risk Assessment – to sign as agreed at last meeting.

13. Data Protection/Freedom of Information – to discuss.

14. Complaints Procedure (circulated) – to agree to adopt as circulated.

15. Clerks Review – to discuss any issues raised.

16. Computer for PC – to discuss options on funding new computer.

17. Correspondence for Information:

A list of items will be available at the meeting.

18. Clerks report on Urgent Decisions since last meeting.

- Payments to LM and External Auditor.
- Letter to WCC regarding Winter Services 10-11 (circulated).
- WCC Children and Young Peoples Services Consultation.

19. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

20. Date of next meeting: 30th November 2010

21. Meeting Closed.

Signed-----Date **25th August 2010**
Clerk Sue Burrows