

BAYTON PARISH COUNCIL

**Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver,
David Burns, Kate Taylor, Christine Clarke, Paul Christie**

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 21st September 2010** at **7pm** in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **20th July 2010**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - a. **Mowing Footpath by B4202** – update.
 - b. **Youth Club** – update
7. **Reports on Meetings attended by Clerk or Councillors-**
WCC Parish Conference 7th September.
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** - Current and Investment Accounts – July, Aug 10.
 - d. **Discuss Precept for 2011-12.**
 - e. **Clerks Computer** – to discuss options for funding a laptop.
9. **Planning:**
 - a. **Decisions received since last meeting-**
10/00503/LBC – 1 The Square, Bayton.
10/00545/HOU - 1 The Terrace, Clows Top.
10/00819/HOU – The Piggery, Upper Bayton Barns, Clows Top.
10/00741/CCO – Pool Barn Bayton – Application for approval of details reserved by condition – condition 3 of Planning Permission 10/00399/FUL.

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- b. **Plans for comment on tonight – None.**
- c. **Planning Queries raised by Electors:-**
 - Siting of caravan .
 - Building of Porch.

- 10. Road report:**
 - a. Lengthsman – Monthly progress report.
 - b. Any problems to report.
 - c. Update on outstanding queries –
 - HGV sign for Bayton Roads from B4202.
 - Gritting/bins Winter 2010-11.

- 11. Data Protection and Review of Freedom of Information Policy.

- 12. To agree Policy for Clerk when dealing with complaints from Members of the Public concerning local issues (i.e. planning queries, road issues etc.).

- 13. **Training with CALC Representative** – to include Meeting issues, Staff issues, Procedures. All Councillors and Clerk will be expected to attend. Further content and date to be agreed.

- 14. Cllrs contact details for Public Circulation and Autumn Newsletter.

- 15. **Litter and dog mess Bayton** – to discuss this continual problem.

- 16. **Correspondence for Information:**
 - A list of items circulated by paper and email in folder with minutes.

- 17. **Clerks report on Urgent Decisions since last meeting.**
 - Payment to LM for July, August, September 2010, External Audit Fees 2009-10.
 - Planning Comments - 10/00983/HOU – The Oaklands, Bayton** – Erection of conservatory.

- 18. **Councillors' reports and items for the next agenda.**
 - Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 19. **Date of next meeting: - 19th October 2010**

- 21. **Meeting Closed.**

Signed-----Date 21st September 2010
Clerk Sue Burrows