

Tutnall & Cobley Parish Council

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Dear Parishioner

8 April 2009

You are invited to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Tuesday 14 April 2009** at **7.20 p.m.** in the **Committee Room of the new Community Hall, Tardebigge.**

Yours sincerely

Helen Davies
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

AGENDA

- 1 To receive apologies and to approve reasons for absence.**
- 2 DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Personal Interests in items on the agenda and their nature.
 - c) To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the room for the relevant items.)
- 3 Minutes:** To consider the approval of the minutes of the meetings of the Council on 10 March 2009 (attached).
- 4 PROGRESS REPORTS FOR INFORMATION:**
 - a) **Clerk:** Attached
 - b) **Chairman:**
 - c) **Police: CSO John Tilt**

- c) **Payments for Approval:**
Simon Skeys: Lengthsman Scheme £ 336.00
- d) **Un-presented Cheques:** None
- e) **Annual Return:** Has to be returned to Clement Keys by 10 August.
- f) **Finance Items - Proposed and Seconded:**

11 **WHARF LANE ENFORCEMENT:** Nigel Hood, Planning Enforcement Officer, update.

12 **BARN DANCE:** Proceeds / raising funds

13 **CLERK'S SALARY:**

To confirm 2008/09 National final salary award – copy enclosed for Members information. Interim award of 2.45% was approved by Members on 11 November 2008. So the additional 0.30% will need to be backdated to 1 April 2008. The clerk moved to SCP19 on 1 April 2008. To also confirm the clerk's two additional increment points from 1 April 2009 – one for the annual review and the second for the CiLCA qualification - moving to SCP21. For information SPC21 equates to £9.843 per hour as at April 2008 figures.

14 **EMPLOYMENT ACT 2008 – procedures for dealing with grievances and complaints:** Briefing note from NALC is enclosed for Members' information. To confirm adoption of procedures effective from 6 April 2009.

15 **REPORTS FOR INFORMATION** (Items raised for decision will appear on the agenda for the next meeting.)

- a) **DISTRICT COUNCILLOR**
- b) **FOOTPATH WARDEN**
- c) **TREE WARDEN**
- d) **COMMUNITY HALL**
- e) **CHARITIES**

16 **COMMENTS FROM MEMBERS:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

27 **DATE OF NEXT MEETING:**

There will be an Ordinary Meeting of the Parish Council to be held in Tardebigge Community Hall at 8.00 pm on Tuesday 12 May 2009, after the Annual Parish Meeting.