



# St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 13<sup>th</sup> April 2023 at 19:30** in St Peter's Village Hall, Worcester, WR5 3TA. Anyone wishing to attend should make contact with the Clerk to book a place.

The business to be transacted is set out in this agenda. This meeting will include a period for public participation. Members of the public are cordially invited to attend. Matters raised must be within the remit of the parish council. Members of the public will not be able to speak during Agenda items outside the public session unless by prior arrangement with the Clerk and the Chairman.

## Agenda

- 1) **Apologies for Absence:** To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest:** To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes:** To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 9<sup>th</sup> March 2023.
- 4) **Election update:**
  - a. To confirm the details of the Notice of Uncontested Election and associated paperwork.
  - b. To confirm council position in relation to the realignment of the parish council elections.
- 5) **Public Participation:** The meeting will be temporarily adjourned to consider any submissions from the public.
- 6) **Reports from District and County Councillors:** (by invitation of the Chairman).
- 7) **Matters Arising & Action Sheet:** Matters arising from previous meetings not covered elsewhere in the agenda.
- 8) **Highways, Developments & Planning:** To review updates.
- 9) **Finance:**
  - a. To receive a verbal update on the financial position of Council.
  - b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£3480.00	Engineering Services Design	Technical design and review. Invoice 5672
£1860.00	Herlig Architecture	Community Facility. Invoice 1309
£143.00	The Clerk	Zoom annual subscription
£36.00	DCK accounting	Payroll and end of year accounts.

**10) Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda.

**11) Community facility:** Cllr. Walters proposes the following resolution:

*“This Council notes the successful granting of planning permission for the new Village Hall Annex and the commencement of the construction phase. Council re-iterates its financial commitment of the remaining funds from its previously designated community facility reserves and provisions of £100,000 to support this stage of the project.*

*Council agrees that VAT recovered on all funds expended on the project from the community facilities reserves and provisions will be provided to St. Peter’s Village Hall Association for the project and authorises the Clerk to disburse such additional funds to St. Peter’s Village Hall Association on submission of relevant invoices and to report the same to the next following council meeting after any such disbursement. “*

**12) Communications Policy:** Cllr. Walters proposes the adoption of the amended Communications Policy April 2023 as circulated with the agenda.

**13) Freedom of the Parish:** Cllr. Tidy proposes the following resolution:

*“This council acknowledges the substantial contributions to the life of our parish made over many years by both Mrs Helen Daniel and Mr Roger Knight.*

*Council notes in respect of Mrs Daniel that she was one of the early pioneers of the new St. Peter's Housing estate who, along with others, was instrumental in setting up the St. Peter's Residents Association in response to the lack of community facilities in the new suburb. This Association in turn begat the St. Peter's Village Hall Association which celebrates its 30th anniversary this year and which Mrs Daniel continues to serve as Secretary of the Management Committee. The Resident's Association also led the campaign to establish the Parish Council itself and Mrs Daniel was one of the original parish councillors, serving for the best part of a decade. There can be no doubt that the*

*work of the early pioneers in the new St. Peter's was critical to the establishment of the parish institutions we have today and the creation of a true community spirit.*

*Council further notes, in respect of Mr Knight that he first joined the Parish Council some 24 years ago in 1999, going on to serve as Chairman of the Council from 2002 to 2005 before standing down and returning in 2016. He was elected as a City Councillor for St. Peter's in 2004 and served in that capacity until 2019 and during this period he was also elected Mayor of the City of Worcester in 2015/16. In addition to his duties as a Parish Councillor, Mr Knight has also been actively involved in the St. Peter's Village Hall Association where he serves as Chairman and where he has been the key driver behind the new Village Hall Annexe. Throughout his tenure in office, he has earned a reputation for promoting and supporting all things concerning St. Peter's, gaining the local sobriquet of "Mr St Peter's".*

*Council expresses its grateful thanks to both Mrs Daniel and Mr Knight for their public service to our community over the last three decades and wishes to recognise this by extending to both of them the Freedom of the Parish.*

*This Council therefore resolves that Mrs Helen Daniel and Mr Roger Knight each be designated as a Freeman of the Parish of St. Peter the Great County and that the Clerk be directed to prepare the necessary scrolls and other sundry matters to give effect to this decision hereafter."*

**14) Portfolio Holder Reports:** To receive reports from portfolio holders.

**15) Annual Parish Council & Annual Parish meeting:** To make preparations for the annual meetings in May 2023.

**16) Date of Next Meeting:** Proposed as **Thursday 11<sup>th</sup> May 2023**. Meeting in St Peter's Village Hall, Worcester at 19:30 with the Annual Parish meeting to start at 19:15.