



**Members of Catshill & North Marlbrook Parish Council  
are summoned to attend an ordinary meeting on  
Thursday 30<sup>th</sup> March 2023 starting at 19:00 in Catshill  
Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

*C M Blake*

Carol Blake

Clerk to the Council 22/03/2023

**AGENDA**

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. Open Forum : official business is suspended in order to receive representations / reports from:
  - 3.1 Members of the public
  - 3.2 Worcs County Councillor for the Woodvale Division
  - 3.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
  - 3.4 Any other community representative.
4. Declarations of Interest  
Members are asked to -
  - a) Update their register entry on the Members' Register of Interests where necessary;
  - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
  - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
5. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
6. Dispensations  
To consider any written requests for dispensation from any Member
7. Previous minutes and matters arising from previous meetings\_ To approve the minutes of the Parish Council meeting held on 23/02/2023 and Extraordinary Meeting held on 02/03/2023
8. Chairman's Report to include:
  - 8.1 Reminder of election process
  - 8.2 Agreement on date for Annual Parish Council meeting (from 9<sup>th</sup> – 23<sup>rd</sup> May)
  - 8.3 Defibrillators update

9.1 To receive the payments and receipts report to 21/03/2023 and related budget comparison see below. Note all bills for payment are as approved in the budget

<b>Bank Reconciliation as at 21/03/2022</b>		
<b>Opening Cash Book balance</b>		<b>£105,685.54</b>
<b>Add receipts between 1 April - 21 Mar 2023</b>	<b>£56,719.63</b>	
<b>Less payments between 1 April - 21 Mar 2023</b>	<b>-£59,504.91</b>	
<b>Cashbook balance at 21 Mar 2023</b>		<b>£102,900.26</b>
<b>Bank statements at 21 Mar 2023</b>		
Unity Trust Bank	105,234.88	
Soldo card	20.26	
Less unrepresented cheques, as list below	<b>2,354.88</b>	
<b>Bank balances at 21 Mar 2023</b>		<b>£102,900.26</b>

10. Items for discussion:

- 10.1 Project Officer Update – Cllr Baker
- 10.2 Letters to heaven – Cllr Parry
- 10.3 Solar Lights on Oak Rd footpath – Cllr Laniosh – 3 quotes have been emailed
- 10.4 Donation to First School for bulbs and equipment for planting – Cllr Osman
- 10.5 Coronation funding request £200 – Cllr Parry

11. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

- 11.1 **Finance and Staffing Committee** Cllr P Baker
- 11.2 **News Magazine** Cllr P Masters
- 11.3 **Junior Councillors** – Cllr Laniosh sent a bruef report which has been emailed
- 11.4 **Footpaths Working Party** – Cllr Laniosh sent a bruef report which has been emailed
- 11.5 **Events Meeting Update** – Cllr McEldowney/Masters
- 11.6 **Environmental, Highways and Planning** – Cllr Osman

12. **Date and time of next meeting**

## Excerpt from accounts spreadsheet for March 2023

<b>Mar-23</b>							
Soldo - Top up on card	BACS	v198	Top up on card		30.00		30.00
O2	d/d	v199	office mobile		14.74	2.46	12.28
Waterplus	d/d	v200	water at Ivy Cottage Gardens		6.76		6.76
Talk Talk	d/d	v201	Office phone and broadband - Feb 2023		49.95		49.95
Salaries March 2023	S/O	V202-203	Salaries March 2023		948.45		948.45
Mrs C Blake	BACS	V204	Working from Home Allowance		30.00		30.00
Mrs Shirley webb	BACS	V205	Easter eggs		81.18		81.18
Cllr Jess Parry	BACS	V206	King Charles cut out		35.99		35.99
Heron Press	BACS	V207	Spring Newsletter		555.00		555.00
HMRC	BACS	v208	Month 10,11 PAYE & NI		384.40		384.40
Soldo - Microsoft monthly fee			Microsoft monthly sub		7.99		7.99
Soldo Monthly Fee	Soldo	v209	Zoom monthly sub		14.39		14.39
Soldo - Stinky Ink			Ink cartridges for printer		22.65		22.65
Soldo - Top up on card	BACS	v210	Top up on card		50.00		50.00
Chris Cooke	BACS	v211	Lengthsman work for Jan and Feb 2023		319.86	53.31	266.55
KOS	d/d	v212	Warranty and prints for printer		50.40	8.40	42.00
Worcestershire County Council		R10	Lengthsman Refund Nov and Dec 22	130.50			-
				130.50	2,521.76	64.17	2,457.59
			<b>Total for year to 31/03/2023</b>	<b>56,719.63</b>	<b>59,504.91</b>	<b>2,958.92</b>	<b>56,545.99</b>

Councillors: B McEldowney (Chairman), P Baker,  
P Masters, S Osman, B Laniosh, J Parry, K Burgess