

BAYTON PARISH COUNCIL

Chairman Lester Miles, Vice Chair Jane Kemp, Richard Adams,
Richard Wakeford, Paul Tonks, David Burns, Tom George

To Members of Bayton Parish Council

You are summoned to attend **Bayton Parish Council Meeting** to be held on
Tuesday 11th APRIL 2023 in **BAYTON CHURCH** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.
5. **County Cllrs Report**
District Cllrs Report
6. **Minutes:** To consider adoption of the minutes of the meeting of the Council held on 14th March 2023 (attached).
7. **Progress reports** for information
 - a. **Coronation Corner** -update.
 - b. **May 2023 Elections** – update.
 - c. **Coronation Mugs** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – March 2023 as circulated.
10. **Planning:**
 - a. Plans circulated since last meeting – **None**.
 - b. Decisions received since last meeting –
M/23/00050/HP- Parsonage Barn, Bayton, Kidderminster, DY14 9LQ - Erection of a domestic outbuilding to consist of two open garage bays and a utility room.
M/23/00051/HP Associated Ref: M/22/01796/LB - The Old Post Office, Bayton, Kidderminster, DY14 9LJ - Removal of two modern sash windows to first floor of rear elevation, reconfiguration of roof of single storey lean to extension to create balcony with glazed perimeter screen, insertion of glazed doors into extended

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- window openings to access balcony.
- c. **Plans for comment on tonight –**
 - d. **Enforcement queries in Parish – update.**
- 11. Road report:**
- a. **Lengthsman –**Monthly progress report.
 - b. **Problems to report.**
 - c. **Lengthsman Scheme –** to discuss inclusion of Footpath work.
- 12. Maintenance Contract 2023-2024 –** to agree contract.
- 13. Police Contract –** to agree concerns to be entered onto contract.
- 14. Annual Parish Meeting –** to discuss.
- 15. Correspondence for Information:**
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
- 16. Clerks report on Urgent Decisions since last meeting**
- Payments –**4th April - Clerks Salary.
- 31st March –** Clerk updated Declaration to Pensions Regulator, no employees in Pension Scheme.
- 17th March –** Building work in Conservation area – reported to MHDC
- 2nd April 2023 –** Tree felling in Conservation area – reported to MHDC
- 17. Councillors reports and items for the next agenda.**
- Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 18. Date of next meeting: - TUESDAY 9th MAY 2023 – 7.30pm – Bayton Church – ANNUAL PARISH MEETING – to be followed by Annual Parish Council Meeting at 7.40pm or at close of previous meeting if later.**
- 19. Meeting Closed.**

Signed *Sue Burrows* Date 4th April 2023
Clerk Sue Burrows