

BAYTON PARISH COUNCIL

**Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver,
David Burns, Kate Taylor, Christine Clarke, Paul Christie**

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 19th October 2010** at **7pm** in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence. (Cllrs apologies need to be in writing).
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **21st September 2010**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - **Litter and dog mess Bayton** – update.
 - **Data Protection Registration**- update.
7. **Reports on Meetings attended by Clerk or Councillors-**
Clerk – Health and Safety Training 23rd September.
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** - Current and Investment Accounts – September 10.
 - d. **Budget Review to 30th September 10.**
 - e. **Discuss Precept for 2011-12.**
 - f. **External Auditors Report 2009-10** – to discuss outcome of Audit
9. **Planning:**
 - a. **Plans for comment tonight** –
10/01224/CPU – 1 The Terrace, Clows Top – Application for a Lawful Development Certificate for a Proposed Development – 2 storey extension with single storey conservatory.

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10/01126/HOU – 1 The Yard, Bayton – Extension to dwelling to facilitate the formation of a farm office.

b. Decisions received since last meeting-

10/00771/CCO – Old School Cottage, Bayton – Approval of reserved conditions.

10/00927/CLE – Yew Tree Farm Caravan Park, Clows Top – Certificate of Lawfulness for an existing use.

c. Planning Queries raised by Electors:-

- Building of Porch.
- Building of Conservatory/Replacement Windows.

10. Road report:

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
 - Gritting/bins Winter 2010-11.

11. Coronation Corner – to discuss ownership of this area.

12. Tree maintenance – to identify trees owned by PC.

13. Policy for Clerk when dealing with complaints from Members of the Public concerning local issues (i.e. planning queries, road issues etc.) – to finalise.

14. Training with CALC Representative (24th November 7-9pm) – to confirm date and content of training.

15. Cllrs contact details for Public Circulation and Autumn Newsletter.

16. WCC Shared Services (circulated) – to discuss.

17. Business Rate Relief – PC already paid for 10-11 under previous owners so this is just to confirm support with new owners. (minute ref 18th May 10 – 17(d) refers).

18. Correspondence for Information:

A list of items circulated by paper and email in folder with minutes.

19. Clerks report on Urgent Decisions since last meeting.

Payment to LM for October 2010, query regarding bus noise, parked car on highway, dog owner reported to Dog Warden.

Planning Comments - 10/00983/HOU – The Oaklands, Bayton – Erection of conservatory – (omitted from September 10 minutes).

20. Councillors' reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of next meeting: - 16th November 2010

22. Meeting Closed.

Signed-----Date **13th October 2010**
Clerk Sue Burrows