

## Wolverley and Cookley Parish Council

Clerk to the Council: Mrs B J Drew, 4 Mill Lane, Wolverley, 01562 850435

<http://www.wolverleyandcookleyparishcouncil.org.uk>

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### To Members of Wolverley and Cookley Parish Council

You are duly summonsed to attend the Annual Council Meeting of Wolverley and Cookley Parish Council to be held at Wolverley Church Hall at 7.00pm on Monday 22<sup>nd</sup> May 2023 for the purpose of transacting the following business.

### AGENDA

1. Election of Chairman.
2. Chairman's Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. Apologies. To consider the acceptance of apologies for absence from Councillors and approve reasons for absence.
5. Declarations of Councillors Interests
  - a) Register of Interests: Councillors are reminded to complete and need to regularly update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature.

The meeting will now be adjourned for PUBLIC QUESTION TIME

Members of the public are invited to give their views and question the Council on items on the agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

The meeting now reconvened to conduct the items of business listed below;

6. To consider the adoption of the minutes of the Parish Council meeting held on 4<sup>th</sup> April 2023 at 7.00pm (minutes previously circulated).

### Matters for Discussion / Decision;

7. County / District Councillor Reports.
8. Police Report.
9. Appointment of Statutory/Standing Committees. (Current representatives circulated prior to the meeting).
10. Appointment of Sebright Representatives.
11. Financial Matters:
  - a) Internal Auditor Report.
  - b) To discuss Parish Council Accounts 2022/2023.
  - c) To discuss progress with on-line banking.
  - d) To agree further transfer to Lloyds Bank Account.
  - e) To agree Clerks expenses relating to Ink / Paper.

12. To review Model Standing Orders.
13. To review Model Financial Regulations.
14. To note agreed Code of Conduct.
15. To review GDPR documentation.
16. To review Scheme of Delegation - Planning / Finance / Urgent Business.
17. To discuss and agree any Training requirements.
18. To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31<sup>st</sup> March 2023. (Risk Log circulated prior to meeting).
19. To discuss and agree approval of Annual Subscriptions.
  - a) Worcestershire CALC - £1351.90
  - b) Insurance - £2134.87
  - c) ICO (to be paid by Direct Debit) - £35.00
20. To discuss Contracts.
  - a) Lengthsman
  - b) Bin Emptying/Litter Picking
  - c) Grass Cutting
21. Accounts for Payment - to agree the schedule of cheques to be signed.  
(Accounts approved under Scheme of Delegation circulated prior to meeting).
22. To agree ongoing conversions to Street Lighting Columns.
23. Consultation on division boundaries for Worcestershire County Council.
24. 20mph Speed Limit - Worcestershire.
25. Planning Applications for Consideration:-

Approved under Scheme of Delegation;

**PC No WFDC No/Details**

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|------|--|
| 3669 | 23/0240/HOU - 2 Sunnyside Cottages, New Road, Caunsall - Recommend Approval        |
| 3670 | 23/0238/TPO - Reservoir at Gipsy Lane, Wolverley - Recommend Approval              |
| 3671 | 23/0241/FUL - Highfield House, Solcum Lane, Wolverley - Recommend Approval         |
| 3672 | 23/0256/HOU - 8 Fairfield Lane, Wolverley - Recommend Approval                     |
| 3673 | 23/0248/S73 - Land at Os 381904 279513, Wardle Way, Wolverley - Recommend Approval |

To be discussed;

- |      |  |
|------|--|
| 3674 | 23/0247/FUL Erection of a self-build dwelling and formation of a vehicular access and drainage at Wyre Mill House, Wyre Mill Lane, Wolverley,  |
| 3675 | 23/0327/FUL Demolition of existing agricultural building and erection of a dwelling at barn at Castle Hill, Wolverley,   |
| 3676 | 23/0103/FUL Proposed conversion and extension works to existing building to create 2 4 bed dwelling houses and the erection of 2 dwelling houses with private parking and amenity space to the rear at former Red Lion, 70 Castle Road, Cookley. |

Planning Decisions:

23/0256 - Permit	8 Fairfield Lane, Wolverley
23/0240 - Permit	2 Sunnyside Cottages, New Road, Caunsall
23/0207 - Permit	The Cottage, 133 Lea Lane, Cookley
23/0165 - Permit	Wyre Mill House, Wyre Mill Lane, Wolverley
23/0189 - Prior App Given	35 Westhead Road North, Cookley
23/0127 - Refusal	63 Caunsall Road, Caunsall
22/0912/573 - Refusal	Land at Wardle Way, Wolverley

**Parish Matters for Update Only - no decisions required.**

26. Clerks Report (Clerk) Full fibre community engagement, Community Ownership Fund, WE CAN funding newsletter, PCC Newsletter, Road Closure Notices, Road Traffic Order. Cookley Allotments, Dog Bin Transfer.
27. Annual Parish Meeting Report. (Clerk)
28. Update on Lengthsman Scheme. (RD/WS)
29. New Issues / Items for Next Meeting. (All)
30. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 6<sup>th</sup> June, 2023.



Mrs Beverley Drew  
Clerk to Wolverley and Cookley Parish Council  
16<sup>th</sup> May 2023