



**Members of Catshill & North Marlbrook Parish Council
are summoned to attend an ordinary meeting on
Thursday 25th May 2023 starting at 19:00 in Catshill
Village Hall**

Members of the public are welcome to attend for the duration of the meeting and may speak at item 3 to ask questions related to the agenda or to suggest items for future consideration.

C M Blake

Carol Blake

Clerk to the Council 19/05/2023

AGENDA

1. Chairman's welcome
2. To receive apologies from any member unable to attend
3. To consider any applications for Co-option
4. Open Forum : official business is suspended in order to receive representations / reports from:
 - 4.1 Members of the public
 - 4.2 Worcs County Councillor for the Woodvale Division
 - 4.3 Bromsgrove District Councillors for North Catshill, South Catshill and Marlbrook wards.
 - 4.4 Any other community representative.
5. Declarations of Interest
Members are asked to -
 - a) Update their register entry on the Members' Register of Interests where necessary;
 - b) Declare any Disclosable Pecuniary Interests (DPI) in items on the agenda and their nature (a DPI relates to anything on the member's entry in the Members' Register of Interests);
 - c) Declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors who have declared a DPI or an ODI must leave the room for the relevant item unless granted a dispensation on specific grounds to stay/speak/vote; the request for a dispensation must be put in writing to the Clerk in advance of the meeting.
6. To re-open the meeting Parish Councillors and the Chairman may only speak from this point forward.
7. Dispensations
To consider any written requests for dispensation from any Member
8. Previous minutes and matters arising from previous meetings_ To approve the minutes of the Parish Council meeting held on 30/03/2023 and meeting held on 18/05/2023
9. Chairman's Report to include:
 - 9.1 Unity Bank approver to be discussed

10 Finance

10.1 To receive the payments and receipts report to 17/05/2023 and related budget comparison see below. Note all bills for payment are as approved in the budget

Bank Reconciliation as at 17/05/2022			
Opening Cash Book balance		£102,483.02	
Add receipts between 1 April - 16 May 2023	25,669.05		
Less payments between 1 April - 20 May 2022	-15,445.08		
Cashbook balance at 20 May 2022		£112,706.99	A
Bank statements at 20 May 2022			
Unity Trust Bank	116,854.17		
Add Soldo Card	55.07		
Less unpresented cheques, as list below	4,202.25	£112,706.99	B
Bank balances at 17 May 2023			

10.2 To present the report from Independent Internal Auditor, Dianne Malley.

10.3 Annual External Audit - To review and approve the completed Annual Governance Statement Section 1 as prepared by the Responsible Finance Officer.

10.4 Annual External Audit - To review and approve the completed Annual Accounting Statements 2022-23 Section 2 as prepared by the Responsible Finance Officer

10.5 Defibrillators update

10.6 Summer quotation for Ivy Cottage

10.7 General Power of Competence update

11. Items for discussion:

11.1 Christmas lights and Halloween – Cllr Parry

11.2 Letters to heaven – Cllr Parry

11.3 Donation to First School for bulbs and equipment for planting – Cllr Osman

11.4 Discussion re dog poo in the area

11.5 COVID Memorial Garden – Cllr Masters

11.6 Ideas for the municipal year 2023/2024

12. **Committee and Representatives Reports**

To include any relevant feedback from working group leads:

12.1 **News Magazine** Cllr P Masters

12.2 **Junior Councillors** – Cllr Laniosh

12.3 **Footpaths Working Party** – Cllr Laniosh

12.4 **Events Update** – Cllr McEldowney/Parry

12.5 **Environmental, Highways and Planning** – Cllr Osman

13. **Date and time of next meeting** 29th June @ 19:00

Excerpt from accounts spreadsheet for May 2023

May-23	How paid	invoice ref V/R	Description	Receipts	Payments Gross	Payments VAT	Payments Net
O2	d/d	v015	office mobile		17.28	2.88	14.40
Water Plus	d/d	v016	Water Ivy Cottage Gardens		7.23		7.23
Salaries for May	BACS	v017	PO Salary May 2023		948.78	-	760.65
JRB Enterprise Ltd	BACS	v020	10 Boxes of Dog waste bags		327.60	54.60	273.00
Meadowfields Ground Maintenance	BACS	v021	Maintain shrubs at gardens in March 2023		237.60	39.60	198.00
Meadowfields Ground Maintenance	BACS	v022	Maintain shrubs at gardens in April 2023		237.60	39.60	198.00
DM Payroll Services Ltd	BACS	v023	Internal Audit fee 2022/23		180.00		180.00
Chris Cooke	BACS	v024	Lengthsman April 23		244.50	40.75	203.75
Birmingham City Council	BACS	v025	Ivy Cottage Plants		1,077.11	179.52	897.59
Talk Talk	d/d	v026	Broadband for office		49.95	-	49.95
EON	d/d	V027	Electricity for War Memorial		83.20		83.20
WEL Medical Ltd	BACS	v028	Pads for Defibrillator		79.08	13.18	65.90
WEL Medical Ltd	BACS	v029	Battery for Defibrillator		204.00	34.00	170.00
Lindsay Peniston	BACS	v030	King's Coronation Expenses for Methodist Church		612.43	-	612.43
Vicky Lawton	BACS	V031	King's Coronation Expenses for Christ Church		53.55		53.55
Soldo card	Soldo	v032	Amazon- Clear wallets and dividers		6.18		6.18
			Microsoft monthly fee		7.99		7.99
			Zoom monthly fee		15.59		15.59
			Amazon - A4 paper		11.85		11.85
			Microsoft monthly fee		7.99		7.99
			subtotal May/2023	-	4,409.51	404.13	3,817.25
			total for year to date	25,669.05	15,445.08	1,439.34	13,817.61

Councillors: B McEldowney (Chairman),
P Masters, S Osman, B Laniosh, J Parry, K Burgess