

**To Members of Upper Arley Parish Council**

**18<sup>th</sup> September 2023**

You are duly summoned to attend the Meeting of Upper Arley Parish Council to be held on Monday 25<sup>th</sup> September 2023 at Pound Green and Button Oak Community Hall commencing at 7.30 p.m.

**AGENDA**

**1. Apologies:** To receive apologies and to approve reasons for absence.

**2. Declarations of Interest:**

- a) Register of interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.
- d) Written requests for the Council to grant a dispensation (S33 on the Localism Act 2011) are to be with the clerk at least one clear day prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**3. Community Policing:** To receive any report from the Local Policing Team and to formulate the Policing priorities for the next three months.

**The meeting will be adjourned for Public Question Time.**

The time allowed is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended on the minutes as an aide memoire.

**The meeting will be reconvened to conduct the items of business listed below: -**

**4. Dispensations:** To consider any requests to grant a dispensation for Agenda items.

**5. Minutes:** To consider approval of the minutes of the Parish Council meeting held on Tuesday 22<sup>nd</sup> August 2023 at Arley Memorial Hall (enclosed).

**6. District and County Council Matters:** To receive any report from County or District Council representatives.

**7. Service Reports:**

a) Lengthsman: Any report on Lengthsman work (timesheet to be circulated).

b) Pound Green Noticeboard: Members are asked to discuss possible repairs and relocation following the vandalism of the Pound Green noticeboard.

c) Public Toilets: Members are asked to advise the Clerk if there is any interest in having a discussion with Cllr Hart (following his recent email) regarding the public toilets in Upper Arley Village (localism strategy enclosed for information)

**8. Highways Issues:** Reports to be received from Members on any highway issues, including any reports of road accidents.

**9. Financial Report and Payment of Accounts**

a) Bank Balances at the 17<sup>th</sup> September 2023

Lloyds Treasurers Account	£2,035.61
Lloyds Business Instant Access Account	£0.01
CCLA Public Sector Deposit Account	£21,311.27

b) To approve payments to be made as listed below:

Salaries (August 2023)	£554.11	BACS
HMRC	£49.80	BACS
Admin Expenses (September 2023)	£82.75	BACS

c) To ratify the following payments

Toilet Contract 1.9.23	£166.66	SO
Coverplan (laptop)	£9.50	DD

d) Memorial Wreath: Members are asked to approve the purchase of a Memorial wreath for Remembrance Day (Remembrance Sunday falls on the 12th of November 2023).

**10. Planning and Development Control:**

a) Planning Applications Received

23/0444/HOU Mickelfold Button Oak To Arley Road, Pound Green  
Reinstatement of access way.

b) Additional Planning Applications or other Planning Matters.

To consider any planning applications received or other planning matters notified since close of agenda.

c) Planning Decisions Received

None.

**11. Meeting Dates for 2024:** Members are asked to approve the draft meeting dates for 2024 (enclosed)

**12. Clerk's Report:** Clerks report on ongoing items.

**13. Correspondence for Information:** To note correspondence received. Correspondence will be available from the Clerk on request.

**14. Councillor's Reports and items for future agendas:** Councillors may use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas.

**15. Date of Next Meeting:** The next meeting will take place on Tuesday 31<sup>st</sup> October 2023 at Shatterford Village Hall commencing at 7.00 p.m. (please note earlier start time)



Signed.....

Clerk to Upper Arley Parish Council

**Dates for your Diary:**

Tuesday 31<sup>st</sup> October 2023 – Parish Council Meeting – Shatterford Village Hall – 7.00 p.m.

Tuesday 5<sup>th</sup> December 2023 – Parish Council Meeting – Arley Memorial Hall – 7.00 p.m.