

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

**You are duly requested to attend the next meeting of the Parish Council to be held on
Tuesday 4th July 2023
in Little Comberton Village Hall at 7.00pm**

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 13th June 2023. (attached)
5. **Progress reports:** for information
 - a. Lengthsman
 - b. Trees
 - c. Queen's Memorial planters
 - d. CPR training
6. **District and County Councillors' reports:** for information
7. **Bonfires**
8. **Planning**
9. **Finance**
 - a) Current Balances
 - b) To consider payments to be made as on the attached list
 - c) Bank reconciliation (i) & budget review 30 June 2023
10. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
11. **Councillors' reports and items for future agendas**
12. **Date of next meeting:** To be agreed

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 4th July 2023
Detail Information as at 27th June 2023

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| Item 5, Progress reports | <p>a. Lengthsman: June work plan b. Trees: Wick Road & Memorial Garden c. Queen's Memorial planters d. CPR training: & request from Elmley Castle Parish Council</p> | | | | | | | | | | | | | | | | | | |
| Item 7, Bonfires | Current bonfire protocol | | | | | | | | | | | | | | | | | | |
| Item 8, Planning | <p>W/22/01053: The Manor House: Conversion of existing barns to single residential dwelling – <i>pending decision</i> W/23/00375/00376/LB: The Old Thatch – Rebuild and extend kitchen, add new obscured glass window to upstairs bathroom, rebuild and extend garage/workshop, replace existing windows – <i>pending decision</i></p> | | | | | | | | | | | | | | | | | | |
| Item 9, Finance | <p>a) Current Balances at 27th June 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Current Account:</td> <td style="text-align: right;">£8,236.36</td> </tr> <tr> <td>Deposit Account:</td> <td style="text-align: right;">£4,952.18</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£13,188.54</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary (June 2023)</td> <td style="text-align: right;">£362.70</td> </tr> <tr> <td>Expenses (June 2023)</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Expenses: Postage</td> <td style="text-align: right;">£3.40</td> </tr> <tr> <td>VHC: Hall hire May/July 2023</td> <td style="text-align: right;">£26.00</td> </tr> <tr> <td>Lengthsman (June 2023)</td> <td style="text-align: right;">£165.00 *tbc</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£569.10</td> </tr> </table> <p>c) Bank reconciliation (i) and budget review 30 June 2023</p> <p><i>Barclays closure and Lloyds bank updates</i></p> | Current Account: | £8,236.36 | Deposit Account: | £4,952.18 | TOTAL | £13,188.54 | Salary (June 2023) | £362.70 | Expenses (June 2023) | £12.00 | Expenses: Postage | £3.40 | VHC: Hall hire May/July 2023 | £26.00 | Lengthsman (June 2023) | £165.00 *tbc | TOTAL | £569.10 |
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Item 10, Correspondence

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| Worcs Calc | New Cllr training dates available via Zoom: Tuesday 11 th July/Tuesday 19 th September/Tuesday 3 rd October (New Chairman training)/Tuesday 21 st November 2023 |
| Boundary Commission | Details received of review of Worcestershire County Council's current electoral arrangements: circulated – <i>comments if any to be received by 19th September.</i> |
| SW Police | Latest edition of Summer newsletter: Rural & Business Crime Team (<i>attached</i>) |
| John Campion, West Mercia Police & Crime Commissioner | Town & Parish Council 2023 survey received. One response requested from Town and Parish Councils by Monday 14 th August, to comment on police visibility, accessibility, and crime and disorder in your area (<i>attached</i>) |