

## EASTHAM PARISH COUNCIL

### Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 8.00pm on Tuesday 30<sup>th</sup> November 2010

**Present: Cllr Inge (Chairman), Cllr Brookes, Cllr Moseley, Cllr Adams, Cllr Norman.**

**In Attendance:** Clerk and 1 Member of the Public.

1. **Apologies:** Received and accepted from Cllr Horsfall, Cllr Dowling.
2. **Declaration of Interests –**
  - a. Register of Interests - No changes reported.
  - b. To declare any Personal interests – None.
  - c. To declare any Prejudicial Interests – None.
3. **Public Question Time –** See notes at end of minutes.
4. **Minutes of last Meeting –** Minutes of Meeting held on 31<sup>st</sup> August 2010 were agreed and signed by Chairman.
5. **District Cllrs report –** Apologies received.  
**County Cllrs report –** Apologies received.
6. **Progress Reports for information:**  
BT Box/Shelter – Work now completed and costs are on file.
7. **Reports on Meeting attended by Clerk or Councillors:**  
Clerk attended meeting on 16<sup>th</sup> November. See item 11 below.
8. **Memorial Hall Railings –** It was agreed for PC to fund this. Clerk to action for spring.
9. **Finances:**
  - a. **Payments made –** Printer Ink = £12.34, Eastham PCC Mowing Grant = £500.00, WCALC Clerks Training = £15.00, M T Morgan & Co Mowing = £1034.00, Hall Rent 09-10 = £93.00, Clerks Salary increase = £230.05 (see item 16 below).
  - b. **Payments received –** A&L Aug/Sept/Oct 10 interest = 50p, WCC - LM June 10 = £192.00, July + Aug = £384.00, MHDC 2<sup>nd</sup> Precept = £2625.00
  - c. **Bank Reconciliation –** Aug/Sept/Oct 10 signed. (Investment and Current Account).  
Balance in Lloyds Acc = £6858.92, A&L = £2007.34.
  - d. **Budget Review/Precept –** After discussion it was agreed to increase precept to £5400.00 for 2011-12 (an increase of £150.00).
9. **Planning:**
  - a. Plans circulated since last meeting – **None.**
  - b. Decisions received since last meeting – **None.**
  - c. Plans for consideration tonight – **None.**
  - d. Planning queries – MHDC were asked for confirmation of approvals following query raised on one application. They stood by their approval decision and details are in file.
10. **Road Report:**
  - a. **Lengthsman –** Robins End Corner - to meet Cllr, water on road, to clear leaves all roads.
  - b. **Any problems to report –** Upper Bank – pothole.
  - c. **Winter Gritting –** WCC still looking at siting of grit bins. It was noted by Cllrs that roads have been gritted very well so far this winter.

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### **d. Update on outstanding queries –**

- **Highwood Road** - some potholes have been recently filled, County Cllr asked to put road on his to do list.
- **New Road** – erosion of sides – leaves covering areas of concern.
- **Corner by Memorial Hall** – no solution to this on-going problem.

**11. Parish Community Payback Scheme** – West Midlands Probation Trust and Worcestershire Countryside Centre developing scheme for PC to use probationers for jobs within parish. Contract being formed. After discussion Cllrs felt this was a good idea and would consider using them for railings as discussed at item 8 above.

### **12. Correspondence for information:**

Circulation with Clerk, list in minute's folder.

Cllrs voiced concerns regarding number of emails being sent. Clerk asked to list emails and Cllrs will ask for any they feel are relevant. Clerk advised CALC, WCC and MHDC emails are relevant. List of emails to be sent on regular basis.

Energy Efficiency Survey from MHDC – Memorial Hall have been informed and matter to be followed up by Clerk.

### **13. Clerks report on Urgent Decisions since last meeting –**

Payment to LM Aug 10 = £192.00, Sept/Oct = £465.30.

**Mill Cottage, Eastham** – Query raised regarding building work by Member of the Public. MHDC have visited the site and it is permitted development and needs no approval.

- **10/00989/LBC – Lower House Farm, Eastham** – Rebuilding of two brick panels which are structurally unsound. Reinstatement of rainwater goods. Reinstatement of missing threshing bay doors. Renewal of specified decayed/structurally defective roof timbers. (Omitted from August minutes).

### **14. Councillor's reports and items for the next agenda.**

Winter Gritting, Memorial Hall Railings.

### **15. Date of next meeting: 29<sup>th</sup> March 2011**

**Member of the public left and meeting continued to discuss confidential matters.**

**16. Clerks Review August 2010** - Review was signed by Chairman and Clerk. It was agreed to increase Salary to SCP16 = £8.545 per hour from 15<sup>th</sup> Nov 09. Clerk asked for increase in hours from 3 to 4 per week. It was agreed to increase hours to 4 per week from December 10. Clerk presented bill for 50 hours of work undertaken during last 12 months but not paid for. After lengthy discussion Cllrs agreed to pay 50% of this bill. (£220.00). Clerk will review hours for every meeting and bill for extra hours worked if necessary.

### **17. Meeting closed 9.20pm.**

Signed-----  
Chairman

Date 29<sup>th</sup> March 2011

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John Philips, a member of Memorial Hall Committee attended regarding a letter from MHDC about Energy Efficient Survey. Councillors agreed that in respect of this survey Mr Philips could act on their behalf and that the Clerk would keep him informed of meetings.