

# HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons  
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31 March 2011

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Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held after at 7pm on Tuesday 5 April 2011 in the Parish Hall.

## AGENDA

- 1 **Apologies:** To receive apologies and to approve reasons for absence
- 2 **Declarations of Interest:**
  - a: Register of Interests: Councillors are reminded of the need to update their register of interest.
  - b: To declare any Personal Interests in items on the agenda and their nature.
  - c: To declare any Prejudicial Interests in items on the agenda and their nature.  
(Councillors with Prejudicial Interests must leave the room for the relevant item)

### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

- 3 **Minutes**

To consider the approval of the minutes of the meeting held 1 March 2011
- 4 **Progress Reports** for information. Items raised for decision will appear on the agenda for the next meeting.
  - a Police Report
  - b Clerk's Progress Report (attached)
  - c County Councillor's Report
  - d Other Committee Reports
- 5 **Finance**

To consider payments to be made
- 6 **WAIL Meeting Room Charge**

To agree the future funding of the room charge for WAIL meetings.

**7 Annual Meeting of the Parish Council**

To propose that the date of the next meeting be moved to Tuesday May 17 in light of the strong possibility that an election will be held – agenda papers need to be sent out 4 clear days in advance but it is unlikely that Parish Councillors will be known before Monday May 9<sup>th</sup>. Consideration must be given to planning application deadlines and payment of salaries.

**8 Finance Meeting**

To receive the minutes of the Finance Meeting held on 7 March 2011 and agree the recommendations.

**9 Wienerberger / Biffa Liaison Meeting**

To receive the minutes of the Wienerberger / Biffa Liaison Meeting held 10 March 2011.

**10 Hartlebury Trading Estate Liaison Meeting**

To receive the minutes of the Hartlebury Trading Estate Liaison Meeting held 31 March

**11 Waste Core Strategy Publication Document**

To discuss a response to the above consultation which considers the “soundness” of the Waste Core Strategy (eg: robust and credible evidence base, most appropriate strategy). This is an opportunity to comment on whether Worcs C.C has created the most appropriate Waste Core Strategy when considered against reasonable alternatives.

[www.worcestershire.gov.uk/wcs](http://www.worcestershire.gov.uk/wcs)

**12 Correspondence for Information**

To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

**13 Councillors’ Reports and Items for Future Agenda**

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons  
Clerk to Hartlebury Parish Council