

BAYTON PARISH COUNCIL

Chair Lester Miles, Vice Chair David Burns, Richard Adams, Tom George

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 12th SEPTEMBER 2023 in **BAYTON CHURCH** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies.
2. **Co option of a Cllr** – To discuss any applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 27th July 2023 (attached)
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – July/August 2023.
 - d. **Budget Review** – to discuss as circulated.
 - e. **Grants Policy** – to review.
 - f. **Internal Auditor** – to discuss appointment subject to quotes being received.
10. **Planning:**
 - a. Plans circulated since last meeting – **None**.
 - b. Decisions received since last meeting –
M/23/00470/FUL – Land at (Os 7177 7453) Beach Hay Bayton – Creation of an access and installation of 1no. field gate.
M/23/00866/HP - Snowdrop Cottage, 2 The Leasowes, Bayton, Kidderminster, DY14 9NA - Single Storey Rear Conservatory extension.

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- c. Plans for comment on tonight –
M/23/01164/FUL – Land at (Os 7177 7453), Beach Hay, Bayton – Construction of new access and five bar gate.

- 11. Road report:**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.

- 12. Parish Council email** – to discuss changing to gov. email, costs to be presented to meeting.

- 13. Mobile Phone for Parish Council** – to discuss.

- 14. Speed limit in Bayton** – To discuss residents enquiry regarding 20mph through village.
- 15. Police update on speeding issues Clows Top** (circulated) – to discuss.

- 16. Memorial Service Coronation Corner 3rd November 2023** – to discuss.

- 17. D Day 80th June 2024** – to discuss.

- 18. Clerks Retirement** – to discuss process of appointing new Clerk.

- 19. Correspondence for Information:**
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.

- 20. Clerks report on Urgent Decisions since last meeting**
Payments made –
Clerks Salary. HMRC Tax, LM June

- 21. Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 22. Date of next meeting: - 10th October 2023.**

- 23. Meeting Closed.**

Signed *Sue Burrows*
Clerk

Date 7th September 2023