

TO MEMBERS OF LITTLE COMBERTON PARISH COUNCIL

**You are duly requested to attend the next meeting of the Parish Council to be held on
Tuesday 19th September 2023
in Little Comberton Village Hall at 7.00pm**

AGENDA

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
3. **Parishioners' comments**
Meeting adjourned for Public Question Time.
4. **Minutes:** To consider the approval of the minutes of meeting held on Tuesday 4th July 2023. (attached)
5. **Lay-by: Pershore Road**
6. **Progress reports:** for information
 - a. Lengthsman
 - b. Queen's Memorial planters
 - c. CPR training
 - d. Highways: Drainage
 - e. Rooftop Housing
 - f. Airband
 - g. PRoW
7. **Wychavon District Council Chairman visit**
8. **District and County Councillors' reports:** for information
9. **Planning**
10. **Finance**
 - a) Current Balances
 - b) To consider payments to be made & income received as on the attached list
11. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
12. **Councillors' reports and items for future agendas**
13. **Date of next meeting:** To be agreed

Nicola Harding
Clerk to the Parish Council

Meeting Tuesday 19th September 2023
Detail Information as at 11th September 2023

Item 5, Lay-by	Report from Cllr Jamieson.																						
Item 6, Progress reports	<p>a. Lengthsman: August work plan received (<i>attached</i>) & latest tasks to be agreed</p> <p>b. Queen's Memorial planters: Any updates</p> <p>c. CPR training: Confirmed for 17th October 2023 at 7pm</p> <p>d. Orchard Drive drainage: Latest updates received from WCC (<i>circulated</i>)</p> <p>e. Rooftop Housing: Further updates to be received after 14/9/23</p> <p>f. Airband: Any updates received via WCC</p> <p>g. PRow: Following reports of overgrown vegetation/conifers at the footpath entrance to the Orchard, the Footpaths Warden has cleared the bramble growth around the gate and the nettles have been cut alongside of the conifers. The new owners will complete a further clearing session & a request has been made to WCC to establish if the conifers might be included on their schedule for a bigger cutback.</p>																						
Item 7, WDC visit	Request for Wychavon's Chairman to have the opportunity to make a visit to Little Comberton, ideally, week commencing 16 th October, to meet and greet some of the local councillors. The DC are open to further suggestions if any.																						
Item 9, Planning	<p>W/22/01053: The Manor House - Conversion of existing barns to single residential dwelling – <i>pending decision</i></p> <p>W/23/00375/00376/LB: The Old Thatch – Rebuild and extend kitchen, add new obscured glass window to upstairs bathroom, rebuild and extend garage/workshop, replace existing windows – <i>pending decision</i></p> <p>W/23/01420/FUL: Belle's Cottage - Change of use for a small piece of land from domestic use to agriculture and agriculture to domestic. Demolition of concrete garage and provision of new driveway: <i>comments forwarded 11/8/23 – pending decision</i></p> <p>W/23/01518/01519/AGR: Agricultural prior notification for replacement of expired agricultural building and construction of new agricultural building – <i>comments received 8/8/23 & approval given on 21/8/23.</i></p> <p>Farm land sale: Wick Road</p>																						
Item 10, Finance	<p>a) Current Balances at 13th September 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Treasurer's Account:</td> <td style="text-align: right;">£12,175.60</td> </tr> <tr> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">£12,175.60</td> </tr> <tr> <td> *Income received: LCVHC – VH lease 23/24</td> <td style="text-align: right;"> £441.56</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Salary: August 2023 (S/O)</td> <td style="text-align: right;">£362.70</td> </tr> <tr> <td>Expenses: July/August 2023</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>*Wychavon DC: Election admin fees</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>ICO: Annual data protection fees</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>Wychavon DC: Dog waste bin annual charges</td> <td style="text-align: right;">£110.24</td> </tr> <tr> <td>RBL: Poppy wreath (cheque payment)</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>Lengthsman: August work-plan</td> <td style="text-align: right;">£165.00</td> </tr> <tr> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">£776.94</td> </tr> </table> <p>c) Proposal to approve annual donation to Royal British Legion: Remembrance Day 2023</p> <p>d) Proposal to approve new 3-year maintenance contract for VAS sign @ £576.13 exc VAT</p>	Treasurer's Account:	£12,175.60	TOTAL	£12,175.60	 *Income received: LCVHC – VH lease 23/24	 £441.56	Salary: August 2023 (S/O)	£362.70	Expenses: July/August 2023	£24.00	*Wychavon DC: Election admin fees	£50.00	ICO: Annual data protection fees	£40.00	Wychavon DC: Dog waste bin annual charges	£110.24	RBL: Poppy wreath (cheque payment)	£25.00	Lengthsman: August work-plan	£165.00	TOTAL	£776.94
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Item 11, Correspondence

PRow team	New PRow notices published for information for parish noticeboards - WCC
Worcs CALC	Information circulated to Parishes to encourage a national remembrance to mark the 80th anniversary of the D-Day Landings in June 2024.