

EASTHAM PARISH COUNCIL

Chairman Paul Arnold, Mike Adams, Stuart Ward, Ian Matravers, Adrian Worsley, Beryl Lewis

To Members of Eastham Parish Council

You are summoned to attend the Parish Council Meeting of Eastham Parish Council
on Tuesday 26 September 2023 in Eastham Memorial Hall at 7.30pm

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests as required.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk prior to a meeting.
 - **Dispensations requested –** as received

The Meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.

4. **Reports from County Councillor and District Councillor**
5. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 25 July 2023
6. **Co-Option for Vacancy of a Councillor**
7. **Finances**
 - a. To consider payments to be made as on full list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation & Finance Report to 30 August 2023
 - d. Finance Report
 - e. To agree Independent Examiner for FYE 2024
 - f. Clerk & Councillors Training
8. **Clerks report on any Urgent Decisions since last meeting**
9. **Planning:**
 - a. Plans received since last meeting – M/23/01110/HP The Old Flatts
 - b. Decisions received since last meeting – M/23/00402/FUL Eastham Memorial Hall Refused; M/22/01780/HP Hillside Ext. Approved
 - c. Plans for consideration at this meeting.
10. **Road report:**
 - a. LM update
11. **Progress Reports/ updates**
 - a. **Notice Board –** Highwood
 - b. **Pipers Brook road** update
 - c. **EMVH –** update
12. **Defibrillator - signage**
13. **Road Signs**
14. **Reports on any Meetings attended by Clerk or Councillors**
15. **Laptop – professional maintenance/ cleanup**
16. **Correspondence for Information:** as circulated to Councillors from WCC; CALC; RSN: HWFire; DMPayroll
17. **Correspondence for discussion**
 - a. **Survey H&W Fire Service**
 - b. **WCC Street Lighting**
 - c. **CALC email – D Day**
18. **Councillors reports and items for the next agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.
19. **Confirm Date of next Meeting**
20. **Meeting Closure**

Signed

Lesley Jenkins

Clerk to Eastham Parish Council

Date 20 September 2023