

HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons
Hilltop House
48 Park Lane,
Bewdley
Worcs DY12 2EU

26 October 2011

Phone: 01299 405075
Email: hartlebury.clerk@hotmail.co.uk
Website: www.hartlebury.org.uk

Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held on Tuesday 1 November 2011 at 7pm in the Parish Hall Committee Room.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence

2. Declarations of Interest:

a: Register of Interests: Councillors are reminded of the need to update their register of interest.

b: To declare any Personal Interests in items on the agenda and their nature.

c: To declare any Prejudicial Interests in items on the agenda and their nature.

(Councillors with Prejudicial Interests must leave the room for the relevant item)

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

3. Minutes

To consider the approval of the minutes of the meeting held 4 October 2011 (attached)

4. Progress Reports for information. Items raised for decision will appear on the agenda for the next meeting.

a: Police Report

b: Clerk's Progress Report (attached)

c: County Councillor's Report

d: District Councillor's Report

d: Other Committee Reports

5. Finance: To consider payments to be made

6: Public Inquiry: To hear the proposed verbal submission to the Public Inquiry in opposition to the incinerator and to agree the final response.

7. South Worcestershire Development Plan: To agree a response to the Preferred Options consultation – specifically referring to the land on Old Worcester Road ear marked for up to 100 houses.

8. Parliamentary Constituency Boundaries Review: To agree a response to the boundary review – specifically referring to the suggestion that Hartlebury be put into the Malvern and Ledbury seat.

9. Trading Estate Back Gate: To agree the role the Parish Council will take in the proposal by residents to start a petition to close the back gates in order to cut down the traffic problems along the rural roads.

10. Notice Boards: To consider a request by a Councillor to revisit the location of notice boards in the village following agreement that a new board be installed outside the post office.

11. Correspondence for Information: To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

12. Councillors' Reports and Items for Future Agenda

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons
Clerk to Hartlebury Parish Council