

HARTLEBURY PARISH COUNCIL

Clerk to the Council: Mrs Jo Hyrons
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30 November 2011

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Dear Councillor

You are duly summoned to attend the next meeting of Hartlebury Parish Council to be held on Tuesday 6 December 2011 at 7pm in the Parish Hall Committee Room.

AGENDA

1. Apologies: To receive apologies and to approve reasons for absence

2. Declarations of Interest:

a: Register of Interests: Councillors are reminded of the need to update their register of interest.

b: To declare any Personal Interests in items on the agenda and their nature.

c: To declare any Prejudicial Interests in items on the agenda and their nature.

(Councillors with Prejudicial Interests must leave the room for the relevant item)

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoire. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.

3. Minutes

To consider the approval of the minutes of the meeting held 1 November 2011 (attached)

4. Progress Reports for information. Items raised for decision will appear on the agenda for the next meeting.

a: Police Report

b: Clerk's Progress Report (attached)

c: County Councillor's Report

d: District Councillor's Report

d: Other Committee Reports

5. Finance: To consider payments to be made

6. Mannings Charity

To agree recipients for a monetary grant from the Mannings Charity and to agree the amount of grant to be given (see attached Mannings Charity Information)

7. Trading Estate North (rear) Gate:

To agree what action the Parish Council should take in order to assess the strength and scale of opinion locally of the impact on residents of the traffic using the North Gate of the Hartlebury Trading estate. Suggested proposal:

"This Council is aware of the varied concerns raised by residents about the impact upon some aspects of the village and upon some Parishioners, of the traffic using the North Gate of the Hartlebury Trading estate. Accordingly, the Council resolves to assess the strength and scale of opinion locally in order to decide upon any further action it might take. It will offer the electorate an opportunity to sign a petition worded as follows:

'We, the residents of Hartlebury, are concerned about the impact upon the local community - its roads, lanes and homes - of the traffic using the North Gate ('rear') entrance to the Hartlebury Trading Estate. We call upon Hartlebury Parish Council to enter discussions with the managers/leaseholders of the Trading Estate with a view to managing the entrance to avoid these negative impacts. We understand this could include discussion of installation of a height restriction; reduced opening hours of the gates; closure of the gates; or other options as the Councillors see fit, in line with residents' expressed wishes.

This petition will be completed prior to the March 2012 meeting of the Hartlebury Parish Council when the matter will be an agenda item so as to inform the council's subsequent discussions with the Trading Estate management."

8. Finance Meeting

a: To receive the minutes of the meeting held on 7th November 2011.

b: To agree the recommendations made by the Finance Committee with regard to the budget (attached) and the precept.

9. Schedule of Dates

To approve the Schedule of Dates for 2012.

10. Biffa / Wienerberger Liaison Meetings

To discuss the format of future Liaison Meetings following the suggestion by Wienerberger that just one meeting is held with a couple of Parish Council representatives, County Council and District Council officers and local residents.

11. Correspondence for Information: To note correspondence. This will be available for inspection at the meeting. (Councillors are reminded that this is not an opportunity for debate or decision making. Items requiring discussion will be put on the agenda for the next meeting.)

12. Councillors' Reports and Items for Future Agenda

(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making).

Councillors requiring additional information about any agenda item should contact the Clerk prior to the meeting.

Yours sincerely

Jo Hyrons
Clerk to Hartlebury Parish Council