

EARLS CROOME PARISH COUNCIL

Clerk & R.F.O.: Mrs Nikki Nicholson, The Old farmhouse, Pirton Court, Pirton, Worcester, WR8 9EE
Tel: 01905 936560 e-mail: earlscroomepc@gmail.com

To: All Members of Earls Croome Parish Council.

I hereby give notice of the Annual meeting of the above Council at Earls Croome Village Hall

On TUESDAY 21st May 2024, at 7:30pm

The Annal Parish Council meeting will be preceded by the Annual Parish Meeting at 7pm

Agenda

- 1 Election of Chairman & Declaration of Office
- 2 Apologies
- 3 Registration & Declaration of Interest
- 4 To note the Code of Conduct, to adopt the Standing Orders & review plan for Financial regulations
- 5 Public Participation – any Member of the public wishing to address the council is asked to notify the Clerk one week prior to the meeting to ensure the discussion topic is included in the Agenda.
- 6 Delegation of Planning and other matters
- 7 Appoint representatives: Open Spaces (including the Commons & the Playing field), Village Hall Rep, Highways (Including flooding and drainage) Planning co-ordinators, Staffing Committee, SWDPR monitor, Website/social media & Defibrillator (including phone box).
- 8 Legal documents & Contracts
- 9 Minutes of the Last Meeting
- 10 Representatives Reports
- 11 Highway Matters
- 12 Parish Paths
- 13 Trees & Tree Management
- 14 Lengthsman Scheme
- 15 Commons
 - Smithmoor - Hay & Maintenance
 - Dunstall
 - Marsh
- 16 Planning
 - Correspondence from Ripple Parish Council regarding Blue Bell Farm development
- 17 Finance
 - Bank Reconciliation – March & April
 - Agree draft end of year accounts & Bank reconciliation.
 - Appoint Internal Auditor
 - AGAR exception
 - AGAR Section 1
 - AGAR Section 2
 - Insurance renewal

Payments made since last meeting:

Mr A Millward – Lengthsman payment – March	£182.00
Mrs N Nicholson – Clerk Salary- April (S/O)	£289.66
Mrs N Nicholson – Clerk working from home allowance April (S/O)	£20.00
Mr A Millward – Lengthsman payment – April	£208.00

To review and authorize the following payments:

a) Mrs N Nicholson – Clerk salary – May (S/O)	£289.66
b) Mrs N Nicholson – Clerk Working from home allowance May (S/O)	£20.00
c) Mrs N Nicholson OPE	£TBC
d) Mr A Milward – lengthsman payment – May	£TBC
e) CALC – Membership Subscription	£162.26
f) CAS Ltd – Annual Insurance premium	£377.37
g) Mr A Milward – lengthsman payment – June	£TBC

To be reviewed at July meeting.

h) Church Yard Grant	£175.00
i) Village Hall Grant	£130.00

Remittance:

MHDC Precept payment: £2475.00

WCC Lengthsman reimburse March: £182.00

18 Training

19 Correspondence

20 Date of Next Meeting: Tuesday 16th July 2024